

**MINUTES**  
**BRIDGEWATER BOARD OF POLICE COMMISSIONERS**  
**April 6<sup>th</sup> 2017**

Minutes of the Regular Meeting of the Bridgewater Board of Police Commissioners held on Thursday, April 6<sup>th</sup>, 2017, in the Community Room of the Police Service Building, 45 Exhibition Drive, Bridgewater, Nova Scotia commencing at 5:30 p.m. with Chairperson Pat Cappello presiding. Those in attendance: Commissioners David Mitchell, Virginia Oickle and Jennifer McDonald.

Also present: Deputy Chief Scott Feener, CAO Ken Smith and Commission Recording Secretary Patty Sleep.

Regrets: Commissioners Wayne Thorburne, Palma Champoux and Dave Carey.  
Guests: Sgt Danny MacPhee, Communication Technician, Katie Foley.

### **ADDITIONS/DELETIONS TO AGENDA**

Town Hall meeting

Introduction of Communication Technician, Katie Foley. Katie attended the meeting to shadow the role of recording secretary as part of our cross training initiative.

### **TRAINING OPPORTUNITY**

#### **CISM – Critical Incident Stress Management- Sgt MacPhee**

Sgt MacPhee is part of the Employee Family Assistance Committee which was formed in 2014. The committee was responsible for the development and implementation of CISM- Critical Incident Stress Management.

The purpose of this program is to help mitigate the impact of traumatic stress on emergency providers.

Through extensive research and training programs, the CISM program was rolled out to staff members and their families in 2016. Staff have been educated as to what is available to them as well as where to find current protocol, procedures and forms.

Sgt MacPhee and the team are more than willing to share this program to other agencies across the province for the well being of other frontline personnel.

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## **MINUTES**

- 17-014** Moved by Commissioner Mitchell and seconded by Commissioner McDonald the Minutes of the March 2<sup>nd</sup>, 2017 regular meeting be approved with changes to NSAPG and CAPG as noted. MOTION CARRIED.

## **CCORRESPONDENCE – INFORMATION**

### **CAPG Update**

Jennifer McDonald is the only Commissioner who has expressed interested in attending the 2017 Annual CAPG Conference, hosted in Montreal. Patty will look after the registration.

### **NSAPG Update**

The focus for the NSAPG is trying to ensure that topics of specific interest to police governance bodies are included as part of the Fall Conference Programming.

The NSAPG is trying to arrange a panel discussion with Andrew Graham, co-author of the Honsberger/Moreash report on Police Governance in the HRM, along with a representative of the Department of Justice.

A full Board meeting is anticipated sometime in the month of May.

### **2<sup>nd</sup> Story Women's Ctr**

**doc 17-016**

Board Chair Pat Cappello received a letter from 2<sup>nd</sup> Story Women's Center inviting him to attend discussions on the recent media attention regarding sexual assault. Discussions will include investigations, clearance rates, etc.

Pat explained to the Board, although these discussions are important, it was felt the attendance of the Deputy was more important, therefore, he declined.

The Deputy will be attending.

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**STATS Canada**

**doc 17-016**

The Statistics Canada document was circulated to Board members.

The stats include the number of police officers in Canada, a break-down for each Province and a further details on cities and towns. The document compares numbers for the last sixteen years in terms of population, age, strength of service, crime severity, etc.

Since 2000, BPS has been status quo as far as our complement, other than the *Boots to the Street* additional three members, which costs are covered by the Province.

**Standing Orders 38, 39, 40, 41**

**doc 17-017**

The policies of the Bridgewater Police Service are currently under review as they are outdated or non-existent.

The attached four Standing Orders have been adopted by BPS and circulated to staff by way of email. The orders are kept on BPS desktop computers within the office for quick reference.

These are for information only.

## **B** **BUSINESS ARISING & UNFINISHED BUSINESS**

**APA Visit – D/C, Commissioners Carey and McDonald**

Deputy Chief Feener, along with Commissioner McDonald and Carey visited the Atlantic Police Academy in March. The purpose of the visit was to tour the facility as well as take part in the cadet interviews.

Six cadets were interviewed; an offer was made to four and two have accepted, so far. This year's class is smaller than norm, with only 43 cadets compared to 80 plus in past years.

The group asked if APA is on the circuit to educate and recruit. The Deputy advised, APA is considering heading in this direction for this purpose, however, nothing confirmed yet.

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## **NEW BUSINESS**

### **Officer Wait times – SSRH**

Deputy Chief Feener and Mayor David Mitchell spoke about officer wait times at South Shore Regional with mental health calls.

Over the last few years, members have been spending too much time dealing with mental health patients for in non-police matters. It is extremely costly as it is very time consuming.

BPS management, SSRH Risk Manager and the Community Hub Model have been involved in ongoing discussions in an effort to make improvements in this matter, however, nothing is in place at this time.

A suggestion was made from the Commission, it may be timely for the Bridgewater Board of Police Commissioners to submit a letter to the Ministers at the highest level regarding these concerns; Minister of Justice, Minister of Health, Minister of Municipal Affairs as well as the local MLA's.

- 17-015** Moved by Commissioner Mitchel and seconded by Commissioner Oickle to direct the Board Chair to write a letter to the appropriate Ministers in regards to officer wait times at SSRH on mental health calls. MOTION CARRIED.

### **BPS Monthly Report – March**

***doc # 17-015***

BPS March monthly report was circulated to Board members.

The Senior safety program is extremely busy. The coordinator is very passionate about her position and goes above and beyond.

Commissioner McDonald informed the group, there were discussions with MLA's in regards to the Senior Program and perhaps it was time to consider a second full time position to assist. The territory and scope has grown drastically over the last few years.

McDonald went on to say, a Resolution can be put forward at UNSM as the Senior population is growing.

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**Public Town Hall meeting**

Deputy Chief Feener, along with Dan Hennessy of the Chamber of Commerce, will be hosting a Town Hall meeting at the Days Inn on Tuesday May 2<sup>nd</sup>, 2017 at 10:30 AM.

Dan Hennessy has chosen this date and time and if a second meeting is needed, it will be arranged. The topic of discussion will be the BPS 2016 Annual Report.

The Commission suggested perhaps an all- day event be held at BPS (or the Exhibition grounds) where the community could drop in at their leisure, have a tour, ask questions, etc.

**NEXT MEETING**

The next meeting is scheduled for Thursday, May 4<sup>th</sup>, 2017 at 5:30 p.m. in the Community Room of the Police Service Building.

**SUNDRY**

**ADJOURNMENT**

**17-016** Moved by Commissioner Mitchell the April 6<sup>th</sup>, 2016 regular meeting of the Bridgewater Board of Police Commissioners be hereby adjourned. MOTION CARRIED. (Time: 6:50 p.m.)

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Patty Sleep  
 Commission Recording Secretary

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Pat Cappello  
 Chairperson