

**MINUTES  
BRIDGEWATER BOARD OF POLICE COMMISSIONERS  
March 2, 2017**

Minutes of the Regular Meeting of the Bridgewater Board of Police Commissioners held on Thursday, March 2<sup>nd</sup> , 2017, in the Community Room of the Police Service Building, 45 Exhibition Drive, Bridgewater, Nova Scotia commencing at 5:30 p.m. with Chairperson Pat Cappello presiding. Those in attendance: Commissioners David Mitchell, Palma Champoux, Virginia Oickle, Wayne Thorburne and Jennifer McDonald.

Also present: Deputy Chief Scott Feener and Commission Recording Secretary Patty Sleep.

Regrets: Commissioner Dave Carey, Ken Smith, CAO.

**ADDITIONS/DELETIONS TO AGENDA**

**Swearing In**

Communication Technician Dannie Seaman swore in Commissioner Jennifer McDonald.

**TRAINING OPPORTUNITY**

Major Crime – to be discussed In-Camera

**MINUTES**

**17-011** Moved by Commissioner Mitchell and seconded by Commissioner Oickle, the Minutes of the February 2<sup>nd</sup>, 2017 regular meeting be approved. MOTION CARRIED.

Bridgewater Board of Police Commissioners  
Regular Meeting  
March 2, 2017

## **CORRESPONDENCE – INFORMATION**

### **Appreciation Letter to Local 108**

A suggestion was made in February for the Commission to write a thank you letter to the union in appreciation of their ongoing cooperation.

Pat advised the group, the letter was written and hand delivered to Derek Childs, President of Local 108.

### **NSAPG**

Very little to report this month. Pat will email copies of the Minutes as well as Honsberger-Moreash report to those interested. Everyone would like a copy.

### **CAPG Update**

The 2017 CAPG Annual Conference will be held in Montreal at the Sheraton Hotel in mid- July.

Approved minutes to be forwarded as well as The Board has committed to sending one member. If you would like to attend, please submit your name to Pat and a decision will be made collectively on who will attend.

### **SBOR Quarterly Report**

***doc 17-011***

The Subject Behavior / Officer Response (SBOR) Quarterly Report for Use of Force was circulated to Board members.

This particular report covers two periods which includes the months of June to December. Sgt Danny MacPhee, Use of Force Instructor, has taken on the responsibility of completing this document and file it with the Department of Justice.

The purpose of this report is to track incidents where force was used during apprehensions. It gives details on the incident and rationale for the type of force used.

Bridgewater Board of Police Commissioners  
 Regular Meeting  
 March 2, 2017

**Memo – By-Law Enforcement**

**doc 17-010**

A Memo from the CAO, Ken Smith from the Town was circulated. It is correspondence from Town Council supporting the Police Board's request to look at selling services.

**BBUSINESS ARISING & UNFINISHED BUSINESS**

**BPS 2017/18 Operational Budget**

**doc 17-012**

A revised 2017/18 Operational Budget was circulated along with an email which lists changes made.

**Budget**

Stat holidays increased.  
 Call out decreased,  
 O/T for seconded positions increased

**Projections**

Other revenue increased  
 Call out and Overtime increased

Decisions have not been made regarding parking and By-Law Enforcement. Once Town Council decides which route they are taking, the BPS budget will be amended to reflect same.

- 17-012** Moved by Commissioner Thorburne and seconded by Commissioner Oickle to approve BPS 2017/18 Operational Budget. MOTION CARRIED.

**BPS Annual Report - Update**

Rough copies of the 2015-2016 Annual Report were circulated for a sneak glance.

Approximately 30 copies will be coil bound and distributed to Police Commission embers, Department of Justice, Town Council, MLA's, etc. It will also be available for viewing on BPS website.

Bridgewater Board of Police Commissioners  
 Regular Meeting  
 March 2, 2017

**Town of Shelburne Policing Options- update**

The Deputy met with the CAO of the Town of Shelburne. Discussions of policing for their Town is in the very early stages. They are in the process of forming a committee to determine what services they are currently receiving and what they are interested in moving forward. The Deputy has sent a questionnaire and is awaiting a response. Updates will be provided.

**NEW BUSINESS**

**Group Photo**

A photo of the group was taken and will be added to our website.

**BPS Monthly Report – February**

**doc # 17-013**

BPS February monthly report was circulated to Board members.

Commissioners commented positively on the quality of the monthly report.

**NEXT MEETING**

The next meeting is scheduled for Thursday, April 6<sup>th</sup> , 2017 at 5:30 p.m. in the Community Room of the Police Service Building.

**SUNDRY**

**ADJOURNMENT**

**17-013** Moved by Commissioner Mitchell the March 2<sup>nd</sup> , 2016 regular meeting of the Bridgewater Board of Police Commissioners be hereby adjourned. MOTION CARRIED. (Time: 6:03 p.m.)

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 Patty Sleep  
 Commission Recording Secretary

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 Pat Cappello  
 Chairperson