

AGENDA

Bridgewater Board of Police Commissioners

March 5th, 2026 @ 5:30 PM

Community Room – Bridgewater Police Service

Order

Additions/Deletions to Agenda

Land Acknowledgement

Acknowledged that the Town of Bridgewater is in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq people.

Declaration of Conflict of Interest

Minutes

26-013 February 5th, 2026

Correspondence & Information

26-009 BPS Monthly Report

26-010 Updated SOP's

26-011 CAPG Summit March 23-24,2026

26-012 NSAPG Community Safety Board

26-016 Chief Brent Crowhurst Memorial Award

Unfinished/Old Business

26-013 Memo – Current Service Charges

26-014 2026/2027 Capital Budget

26-015 2026/2027 Operational Budget

Strategic Plan Update

New Business

Next Meeting

April 2th, 2026

Adjournment

There will be an In-Camera meeting held immediately following this meeting to deal with matters under the Municipal Government Act, Sec 22 (c), Section 51 of the Nova Scotia Police Act.



26 - 00 9

Monthly Report

February 2026

Chief's Update

Interviews for Constable positions have been completed. Due to requirements under the collective agreement, the hiring process is lengthy. To date, one candidate has accepted an offer and is scheduled to begin in April. Recruitment and hiring efforts will continue.

A second part-time Communications Technician position was filled; however, after one week of employment with the Town of Bridgewater, the individual was offered and accepted a full-time position with RCMP Telecommunications. We are currently in the process of re-posting the position and continuing recruitment efforts.

The new police vehicle has been received from Rocky Mountain after being fully outfitted for Police Operations, and currently being used by our members.



Calls for Service

January 27, 2026 - February 23, 2026

Total calls: 317

Call Type	Total
Other Criminal Code	
Failure to comply with undertaking	1
Failure to comply with order	5
Failure to comply with appearance notice or summons	2
Counterfeit Money: Buy/Possess/Import	1
Utter/Export Counterfeit Money	1
Disturbing the peace/Causing a disturbance	3
Resist/Obstructs Peace Officer	1
Failure to attend court or surrender	1
Failure to comply probation order	2
Other Federal Statutes – Municipal By-Laws	
Firearms Act – Other Activities	1
Drug Enforcement – Drug Enforcement Other	
Controlled Drugs & Substance Act – Other Activities	1
Crimes Against the Person – Robbery/Extortion/Harassment/Threats	
Uttering threats against a person	2
Crimes Against the Person – Assaults (excluding sexual assaults)	
Assault	5
Crimes Against Property – Theft under \$5,000	
Other theft under \$5,000	12
Theft under or equal to \$5,000 from a motor vehicle	1
Theft of electric/gas/telecommunication service under or equal \$5000	1
Theft under or equal to \$5000 – Shoplifting	27
Crimes Against Property – Theft over \$5000	
Theft of sport utility vehicle (SUV)	1
Crimes Against Property - Mischief	
Mischief – damage to property (except motor vehicle)	4
Mischief to motor vehicle	1
Mischief – Obstruct enjoyment of property	1
Crimes Against Property - Fraud	
Fraud (money/property/security) greater than \$5,000	1
Fraud (money/property/security) less than or equal to \$5000	5
Common Police Activities – Related Police Activities	
Suspicious Person/Vehicle/Property	11



False Alarms	22
Items Lost/Found – Except Passports	9
Person Reported Missing	1
Property Check	
Breach of Peace	8
Common Police Activities – Assistance to General Public	
Assist General Public	10
Wellbeing Check	12
Property Check	2
Peace Bonds	2
Common Police Activities – Information Files	
Information File	1
Common Police Activities – Assistance Files	
Assistance to Canadian Provincial/Territorial Dept/Agency	9
Assistance to Canadian Police (non-RCMP) Agency	3
Traffic Offences – Impaired Operation Related Offences	
Operation while impaired (alcohol and drug) / over 80mg%	1
Operation while impaired (drug) of Motor Vehicle	1
Provincial Statutes (except traffic)	
Liquor Act (Provincial/Territorial) Offences Only	4
Liquor Act (Provincial/Territorial) Other Activities	2
Other Provincial/Territorial Statutes (not otherwise specified)– Offences Only	2
Coroner's Act – Sudden Death/Other Activities	2
Dog Act – Offences Only	1
Dog Act – Other Activities	3
Family Law Act – Other Activities	3
Mental Health Act – Other Activities	13
911 Act – Other Activities	26
911 Act – Offences Only	2
Provincial/Territorial Wildlife Act – Other Activities	1
Trespass Act – Provincial/Territorial – Other Activities	1
Other Provincial /Territorial Statutes (not otherwise specified)	5
Provincial Statutes – Municipal By-Laws	
Municipal Bylaws – Other	1
Traffic Offences – Traffic Accidents	
Traffic Collision – Non Fatal Injuries	1
Traffic Collision – Property Damage – Reportable	4
Traffic Collision – Property Damage – Non Reportable	6
Traffic Offences – Provincial Traffic Offences	



Non-Moving Traffic – Occupant Restraint/Seatbelt Violation	1
Moving Traffic – Intersection Related Violations	8
Moving Traffic – Speeding Violations	2
Other Moving Traffic Violations	10
Motor Vehicle Insurance Coverage Violations	3
Parking Offence	12
Other Non-Moving Traffic	23
Fail to Stop or Remain at Accident Scene	3
Driving While Disqualified or License Suspension	1
Use of Electronic Handheld Device/Distracting Behaviour	2
Traffic Offences – Other Traffic Related Duties	
Motor Vehicle Act – Other Activities (except traffic warnings)	3

- 9 Calls for service to 629 King Street during this reporting period.

Major Case Files

CID continues to dedicate resources to the Armed Robbery from January which has required a significant amount of time and resources.

CID is currently in the early stages of investigating an aggravated Sexual Assault.

Senior Safety Coordinator

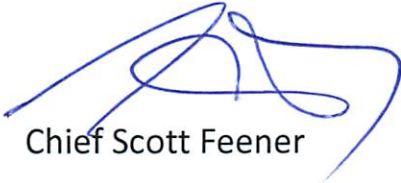
Attached, please find the monthly report for November submitted by Ms. Lisa Bennett.



SSRO

Attached, please find the monthly report for February submitted by Cst. Chris Basdeo.

Respectfully submitted,



Chief Scott Feener



Lunenburg County Seniors' Safety Program

Monthly Report –January 2026

Prepared: February 2, 2026

The LCSSP is a free confidential community-based non-profit service that works collaboratively with BPS, RCMP, and many community partners to help address the safety concerns of older adults (55 years of age+), residing in Lunenburg County. Service is provided through awareness campaigns, advocacy, community outreach projects, educational programs, community presentations and one to one support.

LCSSP January highlights:

- Starting writing the Annual Report for the Department of Seniors and LTC.
 - Completed the Upskills requirements for the **Opening Minds MHFA Supporting Older Adults**. Hope to have some dates in the near future to start delivering this course with community partners to those working with/supporting older adults in our communities. This education was made possible through Aging Well NS. Thank you for the opportunity. 😊
 - Referred a local LCSSP client for the Senior's Wish through our We Are Young partner. The wish has been granted with more details to come as we work through the process.
 - January has been a month of program planning including a spring Seniors Safety Academy. Dates to be finalized.
 - LCSS received 14 calls to address snow removal challenges for older adults. Snow and power outages are barriers to receiving services. Rural residents also have to prepare water for drink, cleaning and flushing toilet with potential power outages. A warm thank you goes out to those who were able to help their neighbours get through these last few snow events. Your community mindedness was felt and greatly appreciated.
 - January 28th Senior Safety Coordinators from across the Province met virtually through TEAMS. It was good to see new faces where some programs had been dormant. Discussions included further regular meetings, ongoing peer support and education.
 - There's been an increase in referrals of concern regarding older adult home take overs with suspected elder abuse.
-
- Please follow the link for important information on intimate partner violence.
<https://www.bridgewaterpolice.ca/services/intimate-partner-violence>
 - Follow this link for LCSS resources on Mental Wellness in older adults
<https://www.bridgewaterpolice.ca/services/special-services/seniors-safety-learning-resources>





Lunenburg County Seniors' Safety Program Monthly Report –January 2026

Prepared: February 2, 2026

- Collaborative client specific meetings with Provincial Housing Authority, RCMP, CCC, Adult Protection, South Shore Health, and BPS.
- Collaborations for clients also include WRHA, RCMP, SSRH, MLA offices, BPS, Continuing Care.
- Collaborative visits with BPS, South Shore Health and Continuing Care.

Due to the volume of referrals Clients' needs are being triaged. Initial contact from LCSSP to client occurs within 48hrs upon receipt of referral to help accurately facilitate this process. This reflects in having the ability/time to review files for possible appropriate closing.

Referrals:

{New Referrals: 14 + Re Referrals: 3} Home/site Visits: 12 Active clients: 94 Closed files: 10

New Referrals Service Area in Municipal Units (#'s have been rounded either up/down)	%
MOC	13%
MODL	35%
Mahone Bay	5%
Lunenburg	6%
Bridgewater	41%

Referral Source:

Community Partner 23.5% Self/Family 18% RCMP 35% BSP 23.5% AP 0%

Areas of concern remain unchanged: Safe/affordable/accessible Housing, Seniors' Mental Health/Addictions, Adult Protection, Hoarding, Scams/Fraud, Cost of living, Community resources/connections, Health Care (no primary care physician). LCSSP is seeing a continued increase of complex issues and concerns at the time of referrals/intakes. This translates into clients being active clients longer and collaboration with multiple disciplinaries.

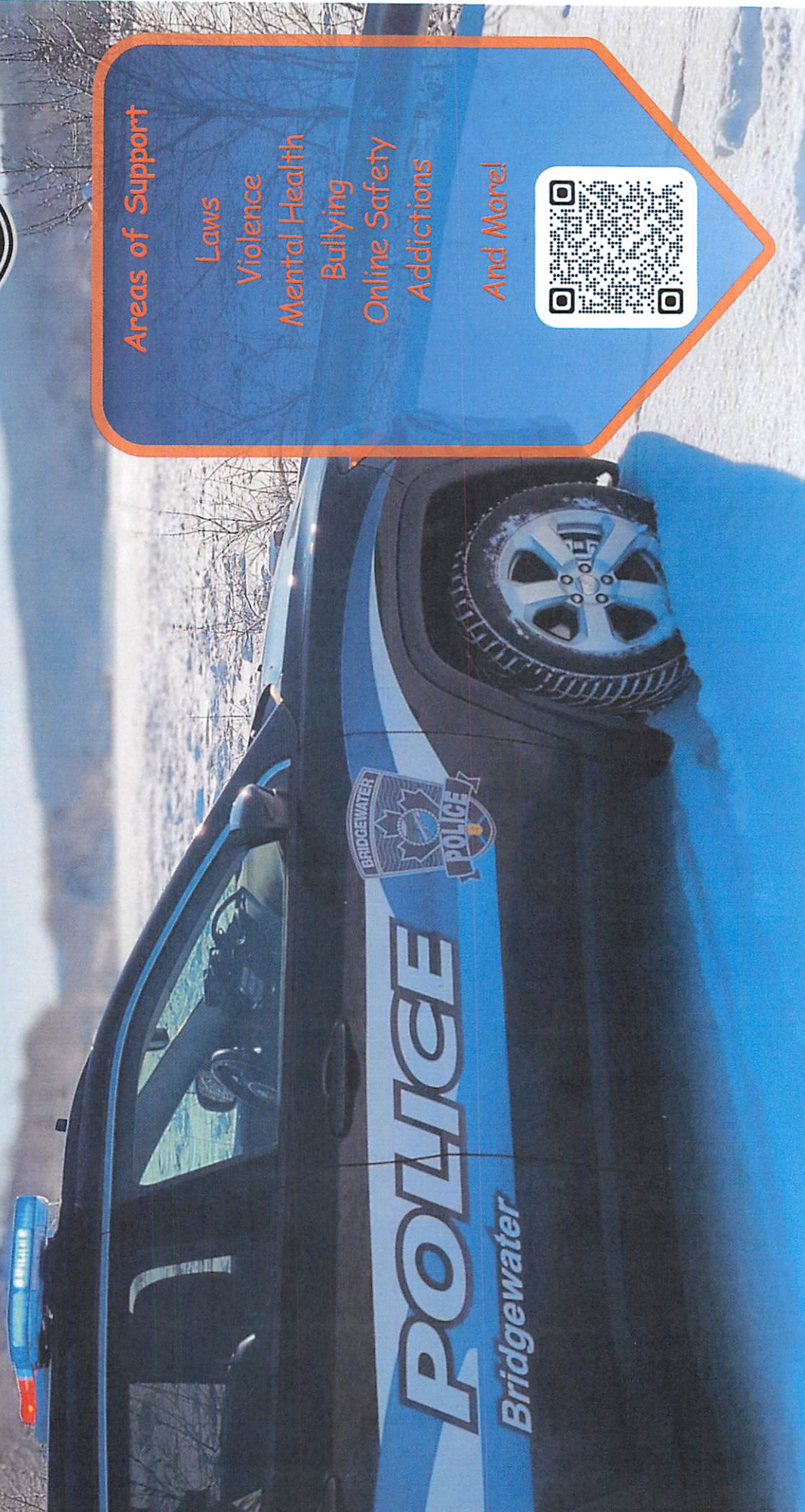
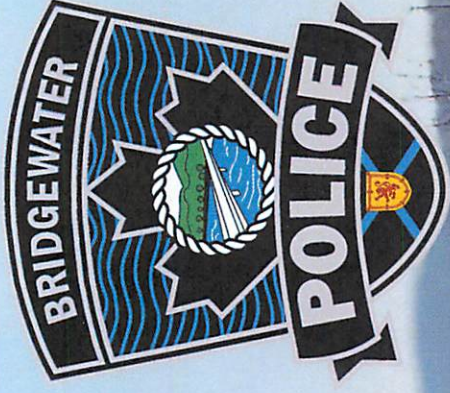
LCSSP Client Emergency Contingency Fund (CECF):

The CECF continues to serve the community in partnership with other organizations to help mitigate risk for seniors experiencing financial hardship. The end of January balance \$421.44:

*'Thank you to all Lunenburg County Seniors' Safety Program supporters.
We couldn't do what we do without you.'*



SCHOOL SAFETY RESOURCE OFFICER CONSTABLE BASDEO



Areas of Support

- Laws
- Violence
- Mental Health
- Bullying
- Online Safety
- Addictions
- And More!





School Safety Resource Officer (SSRO)

Monthly Report – February 2026

Tuesday, February 24, 2026

This report provides an overview of the ongoing activities held within the *School Safety Resource Officer (SSRO)* position at the Bridgewater Police Department for the period from January 29th to February 20th, 2026.

Despite several snow days, 22 events were reported within our schools. Additionally, to introduce everyone to the position and available information, a website containing tips and tools for students, parents and staff has been launched, and posters¹ are soon to be shared.

<https://sites.google.com/view/bps-ssro/home>

At **Bridgewater Elementary School**, a community engagement project was launched in collaboration with staff and teachers to distribute children's bike helmets.

At **Bridgewater Junior High School**, nine (9) activities were reported, including:

- ✓ Two (2) school engagement projects for class presentations on Cyber Safety;
- ✓ Two (2) parking complaints regarding general parking issues, including improper signage and difficulty accessing disability parking, leading to a parking ticket;
- ✓ Three (3) community assistance activities about child welfare and bullying.
- ✓ Two (2) collaborations with Child Family Services, leading to a criminal investigation unrelated to the school;

At **Park View Education Center**, eleven (11) activities were reported, including:

- ✓ A verbal warning for contravention of the Smoke Free Act;
- ✓ Two (2) school engagement projects for class presentations on the career of Policing;
- ✓ Two (2) community assistance activities about family welfare,
- ✓ Six (6) activities for assaults, unwanted personal on property, extortion and breach of conditions leading to no criminal investigation.

At the **Verge Transition Housing Program**, a community engagement project has been initiated to provide monthly information sessions, helping to integrate young adults into society.

At the **South Shore Regional Center for Education (SSRCE)**, an introductory meeting was held to ensure continued collaboration and safety plans through all levels.

Christopher Basdeo
Bridgewater Police Service

¹ BPS SSRO Poster

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GENERAL

The Bridgewater Police Service (BPS) has the highest concern in regards to incidents of hate propaganda in our community. BPS is most sensitive to the impact of victim's groups and the well-being of the community. BPS recognizes that investigations of such crimes will be a priority.

DEFINITIONS

- 01 **Hate Propaganda** – means any writing, sign or visible representation that advocates or promotes genocide or the communication of which, by any person would constitute an offence under Section 319 of the Criminal Code.

POLICY

02 **Roles and Responsibilities**

- a. Bridgewater Police Service officers must respond to and investigate all incidents or reported incidents of hate propaganda.
- b. All evidence relating to hate propaganda incidents is to be protected, gathered and secured in accordance with BPS SOP Seized Property & Evidence Management (including pamphlets, literature, photographing graffiti and other symbols at the scene).
- c. The complainant is to be assured that the police will thoroughly investigate the hate propaganda complaint.
- d. The Deputy Chief or their designate will be notified of any hate propaganda criminal occurrence and they will ensure that appropriate resources are assigned to the investigation.
- e. All confirmed incidents of this nature shall be thoroughly investigated by Criminal Investigation Division investigators as directed by the Deputy Chief or their designate and shall be given the highest priority;
- f. The LIO officer assigned to CISNS shall be informed and utilized in all incidents of hate propaganda investigations.



- g. All relevant reports, crown briefs and investigative documents shall have the notation, "Hate Propaganda".



GENERAL

The Bridgewater Police Service (BPS) maintains a Canine (K9) team in an effort to provide the Town of Bridgewater with the best police service possible. The K9 team will allow the police service to increase productivity, deter crime and improve public safety with improved search capabilities, increased officer safety and the added dimension of subject tracking.

DEFINITION

The K9 team is a sworn police officer from a designated police agency and a specific trained dog. The role of this K9 team is to preform all designated police functions as required, as well as utilize skills that are specific to K9 teams. This includes but not limited to, such skills as tracking, building searching, article searching, criminal apprehension and obedience. Each team will be validated each calendar year based on Canine Law Enforcement Accreditation Registry (CLEAR) standards.

POLICY

01 Duties of the K9 Team

- a. The K9 officer shall perform patrol duties except when K9 services are required.
- b. On Duty Assignments – The K9 team may be assigned to or respond to any incident where the unit could be of assistance. Examples include but are not limited to the following;
 - i. Break & Enter in progress calls, intrusion and/or robbery alarms, events in progress or that have just occurred;
 - ii. Crimes where the suspect has fled on foot and a need for tracking exists;
 - iii. Drug searches for K9 teams certified in this field;
 - iv. Building or area searches for suspects;
 - v. Searches for evidence or discarded contraband;
 - vi. Searches for lost or missing persons;
 - vii. Service training presentation;
 - viii. Public relations.



- c. The K9 officer will notify the Patrol Supervisor and Communications Centre of scheduled on-duty training and location. Patrol supervisors will only clear the K9 officer from training in the event of necessity.
- d. The K9 team shall not be used for the following situations;
 - i. To search for other animals;
 - ii. To control a crowd, with the exception of situations where it is immediately imperative to prevent death or serious bodily harm to individuals;
 - iii. To perform breeding services except as approved by the Chief of Police;
 - iv. To accomplish any application where a strong potential exists for discrediting the Bridgewater Police Service and the K9 team;
 - v. To be entered in any show or trial without the Chief of Police's prior approval.
- e. The K9 officer shall maintain accurate and up-to-date records in the following areas:
 - i. Training records;
 - ii. Medical and health records; (to be kept by the veterinary clinic)
 - iii. Performance records;
 - iv. Operational reports;
- f. The K9 officer will submit notable incidents to the Chief or Police in a monthly period. This submission will include incident numbers with details of notable incidents;
- g. K9 officer is responsible for the issued equipment and ensuring that it is kept in good condition. Any damage to, malfunction or loss of K9 equipment will be reported to the OIC of Patrol immediately.

02 K9 Deployment – The decision to deploy the dog shall be that of the K9 officer, in conjunction with training, experience and the Bridgewater Police Service standard.



03 Public Relations

- a. All public relations demonstrations must have prior approval of the OIC of Patrol.
- b. A Crime prevention occurrence shall be created for each event.

04 Officer(s) Assisting K9 – Officers assisting with a K9 deployment shall be governed by the following:

- a. Officers at the scene shall contain the area to the extent possible to prevent escape of the suspect(s) and maintain their perimeter security until notified that the search is concluded. Patrol units assigned to perimeter locations will be moved accordingly with the K9 team's track;
- b. The perimeter unit should keep the area clear of civilian personnel;
- c. Officers should avoid contaminating the search area prior to the completion of the K9's search. Officers should be careful to refrain from touching any discarded evidence;
- d. Officers shall refrain from unnecessary conversation, stay clear of doors and windows, and shall not enter the search area unless instructed by the K9 officer or supervisor;
- e. When the K9 Team enters a building or search area another officer will be assigned to accompany the K9 team. This officer's responsibilities would be to provide cover for the K9 unit;
- f. Officers should avoid lighting up the K9 Team with spotlights or flashlights;
- g. If an officer is requested to accompany the K9 team during a field or building search, they shall take a position to the rear of the K9 handler and carefully follow all instructions given by the handler;
- h. Once the dog has been sent to make an apprehension, other officers shall not attempt to take the person into custody until the dog has been called off, and the handler advises it is safe to do so.



- i. Officer interference with a K9 in pursuit may result in injury to the officer(s). If an officer comes between a suspect and the dog, they should stand as still as possible and make no overt movements;
 - j. All officers shall be out of the area prior to the K9's search. The K9 officer shall be made aware of the area that have been searched prior to the team's arrival.
- 05 Use of Force** – the K9 team shall be guided by the police service's use of force standards. Should a situation arise where a K9 is used to apprehend a suspect; the handler shall have reasonable and probable grounds to believe a person has committed a criminal offence, or, that there is danger of serious injury to officers or other persons by the suspect; the K9 officer shall allow the K9 to use only the force necessary to affect the apprehension of the subject the dog was ordered to apprehend.
- 06 Training** – the K9 team will be trained by an accredited Police Training Institution or another certified police agency in accordance with the Nova Scotia Provincial standards.
- 07 Memorandums of Understanding (MOU)** – K9 Team will respond to incidents outside of our jurisdiction if a current Memorandum of Understanding is in place with the requesting agency.
- a. BPS staff will be advised at the start and end of all relevant MOU's.
 - b. Active MOU's will be accessed by all staff in BPS Department docs.
 - c. BPS staff will follow the process dictated in the MOU.
- 08 Other Agency Response(s) without a current MOU** – K9 Team will respond to incidents outside of our jurisdiction under the following guidelines;
- a. The Chief or their designate must approve all requests;
 - b. Pre-planned requests must be approved by the OIC of Patrol;



- c. The requesting agency will be advised that they may be expected to reimburse the Bridgewater Police Service for the K9 team cost, if the K9 team is off duty;
- d. The K9 officer will be advised of the request and any special requirements;
- e. The Requesting agency will be advised of the decision authorizing use of the K9 team. They will be given an approximate arrival time once the K9 team has been authorized to assist;
- f. Upon arrival at the scene, the K9 officer will determine the amount of involvement by the K9 team;
- g. The on-duty supervisor will have an assistance occurrence created if the assisted agency is on a different Records Management System;
- h. The K9 officer will complete a report concerning the involvement of the K9 team.

09 Injuries and Damages related to the K9 Team – in every situation where the Bridgewater Police K9 injures another person or damages property, the following procedure will be followed:

- a. Ensure medical assistance is provided;
- b. The on-duty supervisor will be notified and consider calling SiRT (see BPS SOP SiRT)
- c. An SBOR will be completed for criminal apprehension;
- d. A detailed report by all officers involved in the incident will be added to the occurrence;
- e. When possible all injuries and/or damage should be photographed;
- f. This standard applies even if the bite is accidental and occurs while on or off duty;



- g. OIC of Patrol will review all K9 related injury and damage incidents.

10 K9 Care

- a. The Bridgewater Police Service K9 officer are to care for their assigned dog;
- b. The K9 officer will be responsible for the health and welfare of the assigned K9, both on and of duty;
- c. Annual medical examinations will be conducted or as needed;
- d. Veterinarian care will be paid for by the police service;
- e. Any illness or injury of a non-emergency nature shall be reported to the OIC of Patrol. If it is determined by the K9 officer that the K9 should be taken to the veterinarian, the OIC of Patrol shall be notified as soon as practical;
- f. In an emergency situation, the K9 officer shall insure that the K9 receives immediate medical attention;
- g. The K9 officer will be responsible to administer any medication as prescribed by the veterinarian;
- h. The K9 officer will be responsible for the daily grooming, care, control and check of their assigned K9 both on and off duty;
- i. The K9 will be fed regularly at a time that will allow a maximum amount of time between feeding and going on duty;
- j. The K9 home kennel will be kept clean and sanitary;
- k. The K9 is the property of the Bridgewater Police Service and will be treated accordingly.

11 Bridgewater Police Service shall provide:

- a. Food, veterinarian care, back yard kennel and boarding costs;



- b. All other necessary equipment for training and operational duties as deemed necessary by the police service;
- c. Supervision of the K9 team deployments by the on-duty supervisor and the K9 program by the OIC of Patrol.

12 Disposition of K9

- a. Whenever a dog is removed from active service except for illness, viciousness, or some similar situation, the dog will be offered to the K9 officer.
- b. If the dog is to be released from its K9 assignment, the new owner will be required to sign a waiver of legal liability, releasing the Town of Bridgewater, the Bridgewater Police Service and Police Service personnel from all liability or responsibility for anything which concerns the dog from that day forward. This will also include a nominal cost for the K9.
- c. The new owner receiving the dog must, as a condition of their receipt of the dog, immediately licence the dog in the new owner's name and at their expense, if residing in community that licences dogs;
- d. All pedigree papers will be given to the new owner receiving the K9.



GENERAL

The Bridgewater Police Service (BPS) is dedicated to community patrol employing a variety of patrol types and techniques. Supervisors will develop community patrol strategies to support the achievement of the Police Service's performance objectives; which include Crime prevention, crime detection and apprehension and traffic safety.

DEFINITIONS

- 01 **General Patrol** – routine patrols including using a police vehicle, bicycle or foot patrol officer for the purposes of observation, interaction with the public, identification of problems and enforcement.
- 02 **Preventative Policing** – the recognition, anticipation and appraisal of a crime risk and the initiation of action to remove or reduce it.
- 03 **Proactive Policing** – a specifically planned response to a particular pattern of crime or situation of concern that may develop in certain locations at certain times.
- 04 **Reactive Policing** – the capability to respond to calls for service relating to crime, traffic and social order complaints.
- 05 **Directed Patrol** – a concentrated patrol presence in a high crime or high occurrence place, area and time. It may be utilized to respond to public disorder, community events and road safety problems.
- 06 **Projects** – proactive campaigns developed to address specific concerns within an identified time-frame.

POLICY

- 07 **General Patrol**
 - a. General patrol is accomplished by utilizing a police vehicle, bicycle or foot patrol in the community of jurisdiction.
 - b. The patrol section is designed to be a high-profile representative of the police service. The highly visible patrol units assist with creating public confidence in the police service and a greater sense of public safety.
 - c. The patrol section provides 24-hour daily response to calls for service and emergencies.
 - d. The patrol section will determine if police involvement is routine, urgent or emergency in nature and respond accordingly.



- e. The patrol section also assists with crime prevention, crime detection, traffic safety, traffic education and property checks.
- f. General patrol is preventative, proactive and reactive in nature and responsibility.
- g. The patrol section is responsible for answering calls for service, maintaining traffic observation and traffic enforcement.
- h. Community based policing dictates that complainants are updated on the outcome of their complaint, when able to.
- i. The patrol section is supervised by the Patrol Sergeant or in their absence the senior officer on duty.

08 Foot Patrol

- a. Bridgewater Police Service is dedicated to the concept of community-based policing. We believe foot patrol presents a perfect opportunity for BPS officers to interact with members of the general public in non-confrontational situations.
- b. BPS adheres to the belief that the high-profile nature of foot patrol officers lends itself to one of education and further supports the theory that "presence is prevention".

09 Directed Patrol

- a. Directed patrols are one of many different ways to address patrol issues preventatively. A directed patrol is a concentrated proactive patrol presence used to respond to an identified problem or potential area of concern.
- b. Directed patrols should be considered when conventional patrol methods are not effective in addressing an identified problem(s). The use of call analysis, citizen concerns, crime trends, geographic profiling, criminal intelligence and road safety analysis are examples of helpful tools in determining the type of police response required.

10 Patrol Supervisors

- a. Patrol supervisors will assign, manage and review the day to day operations of the patrol shift and/or any other supporting officers on duty.
- b. Patrol supervisors will request follow up investigation, tasks or notifications as required.



- c. Patrol supervisors will update the BPS Management team of any notable occurrences, equipment issues, schedule changes or community concerns in a Shift End report prior to going off duty.
- d. Patrol supervisors will review all incidents and determine if investigative information should be shared with any other policing agency.
- e. Patrol supervisors must give clear direction to front line officers regarding the purpose of the directed patrol as well as how the directed patrol is to be completed and reported.
- f. Patrol supervisors will continually update and assess the directed patrol techniques being employed. These assessments and amendments to directed patrols should be communicated with all officers.
- g. Patrol supervisors will also be able to determine effectiveness of the directed patrols by the presence or absence of the particularly identified problem in the daily reported incidents.

11 Projects

- a. Projects may arise when a community need and/or risk need to be addressed in a timely manner.
- b. Projects will have an identified lead investigator, clear goal, investigative plan, operate under current legislation and case law within a defined timeframe.
- c. Projects will be approved by and report to the Deputy Chief or their designate.

12 Deputy Chief

- a. The Deputy Chief will be responsible for scheduling, shift coverage, and long-term assignments, per our Collective Agreement, current needs and best practice.
- b. The Deputy Chief will be responsible for operational police response, serious incident response and Court files.
- c. The Deputy Chief will be notified if assistance was requested or required from another police agency in a time sensitive incident.



GENERAL

The Bridgewater Police Service (BPS) maintains a Forensic Identification Service (FIS) officer in an effort to provide the Town of Bridgewater with the best police service possible. The FIS officer will allow the police service to increase productivity, identify criminal offenders and improve public safety with improved evidence detection, timely forensic testing and the in-house supervision of current Scenes of Crimes Officers (SOCO).

DEFINITION

Forensic Identification Service (FIS) is committed to identifying individuals and analyzing forensic evidence in a professional, objective and efficient manner. Forensic Identification Officers use scientific tools to capture fingerprints, detect traces of blood, recreate crime scenes, compare photographs and analyze what has been found. FIS is an operational service that provides support to all investigative and patrol teams.

POLICY

01 Duties of the FIS Officer

- a. The FIS officer shall perform their regularly assigned duties except when their specialized services are required.
- b. On-duty Assignments – The on-duty supervisor may assign the FIS officer to respond to any scene where their expertise could be of assistance.
- c. The FIS officer will assess the forensic evidence available based on their training, knowledge and experience. The FIS officer has the ability to collect and/or analyze many forms of forensic evidence. Examples include but are not limited to the following;
 - i. Fingerprints
 - ii. DNA
 - iii. Tool marks
 - iv. Footwear impressions
 - v. Tire impressions
 - vi. Gun Shot Residue (GSR)



- vii. Items for physical match
 - d. The FIS officer will analyze forensic evidence based on training procedures, best practices, current case law as it relates to Search and Seizure and officer and/or personal safety considerations.
 - e. The FIS officer will act in a supervisory role for BPS SOCO's. The FIS officer will offer SOCO's support in the following areas:
 - i. Analysis of recovered or seized forensic evidence;
 - ii. Review of SOCO deployment, evidence gathering and reporting;
 - iii. Provide updates in training procedures, best practices and case law;
 - iv. Facilitate proficiency testing when required.
 - f. The FIS officer shall maintain accurate and up-to-date records in the following areas:
 - i. Training records;
 - ii. Performance records;
 - iii. Operational reports;
 - g. The FIS officer will submit notable incidents to the Chief or Police in a monthly period. This submission will include incident numbers with details of notable incidents;
 - h. FIS officer is responsible for the issued equipment and ensuring that it is kept in good condition. Any damage to, malfunction or loss of FIS equipment will be reported to the OIC of Patrol immediately.
- 02 Officer(s) Assisting FIS** – Officers assisting with a FIS deployment shall be governed by the following:
- a. An officer on scene shall be assigned as scene security. The assigned officer shall keep scene security to provide a safe environment for the FIS officer to properly collect and analyze evidence.
 - b.



- c. The scene security officer should keep the evidence location clear of civilian personnel and;
 - d. Officers should avoid contaminating the search area prior to the completion of the FIS examination search. Officers should be careful to refrain from touching any discarded evidence;
 - e. An officer may be assigned as the exhibit officer on complex investigations and scenes. The exhibit officer shall take direction from the FIS officer for proper exhibit collection and storage.
 - f. The FIS officer will update the on-duty supervisor or lead investigator when their examination of the scene and/or person is completed.
- 03 Training** – the FIS officer will be trained by an accredited Police Training Institution or another certified police agency in accordance with the Nova Scotia Provincial standards.
- 04 Memorandums of Understanding (MOU)** – FIS officer will respond to incidents outside of our jurisdiction if a current Memorandum of Understanding is in place with the requesting agency.
- a. BPS staff will be advised at the start and end of all relevant MOU's.
 - b. Active MOU's will be accessed by all staff in BPS Department docs.
 - c. BPS staff will follow the process dictated in the MOU.
- 05 Other Agency Response(s) without a current MOU** – FIS officer will respond to incidents outside of our jurisdiction under the following guidelines;
- a. The Chief or their designate must approve all requests;
 - b. Pre-planned requests must be approved by the OIC of Patrol;
 - c. The requesting agency will be advised that they may be expected to reimburse the Bridgewater Police Service for the FIS officer cost, if the officer is off duty;



- d. The FIS officer will be advised of the request and any special requirements;
- e. The Requesting agency will be advised of the decision authorizing use of the FIS officer. They will be given an approximate arrival time once the FIS officer has been authorized to assist;
- f. Upon arrival at the scene, the FIS officer will determine their amount of involvement;
- g. The on-duty supervisor will have an assistance occurrence created if the assisted agency is on a different Records Management System;
- h. The FIS officer will complete an investigative report concerning their involvement.

06 Bridgewater Police Service shall provide:

- a. All necessary equipment for training and operational duties as deemed necessary by the police service;
- b. Supervision of the FIS deployments by the on-duty supervisor and the FIS program by the OIC of Patrol.



GENERAL

The Bridgewater Police Service (BPS) has the highest concern in regards to incidents of hate/bias motivated crimes in our community. BPS recognizes that investigations of such crimes will be a priority.

DEFINITIONS

- 01 Hate/Bias Motivate Crime** – a criminal offence committed against a person or property which is motivated by hate/bias or prejudice base don race, national or ethnic origin, language, colour, religion, sex, age, mental or physical disability, sexual orientation or any other similar factor.

POLICY

02 Roles and Responsibilities

- a. Regardless of the type of offence, Bridgewater Police Service officers must respond to and investigate all incidents or reported incidents of hate/bias motivated crimes.
- b. The Deputy Chief or their designate will be notified of any hate/bias motivated criminal occurrence and they will ensure that:
 - i. Appropriate resources are assigned to the investigation;
 - ii. The victim or group affected are met with to answer questions and inform them of the police service's activities to investigate the crime;
 - iii. The police service works, where possible, with community organizations, school boards, victim's associations and social services agencies to respond to incident and to counter the activities of hate groups in the community;
 - iv. Appropriate resources are assigned for a thorough investigation; and
 - v. When appropriate, the police service works with other organizations (School boards, community groups etc.) to prevent repetition or counter activities of organized hate groups.



- c. All confirmed incidents of this nature shall be thoroughly investigated by Criminal Investigation Division investigators as directed by the Deputy Chief or their designate and shall be given the highest priority;
- d. The LIO officer assigned to CISNS shall be informed and utilized in all incidents of hate/bias investigations;
- e. All relevant reports, crown briefs and investigative documents shall have the notation, "Hate/Bias Crime";
- f. If a suspect is charged with a hate/bias motivated crime, the investigating officer will complete checks regarding the suspect's ownership, possession or access to firearms. Consideration shall be given to firearms seizure powers under the Criminal Code;

03 Investigative Considerations

- a. Often no single factor will be sufficient to determine that a criminal occurrence is motivated by hate/bias. Various pieces of information will have to be assessed.
- b. Determining the motivation of a suspect can be difficult. Before an incident is classified as a hate/bias motivated Crime, investigators should consider the following:
 - i. If a suspect has been arrested, any statements made by the suspect that would indicate that the crime was motivated because of hate/bias toward the victim's group;
 - ii. The absence of any apparent motive for the offence;
 - iii. The use or display of any symbols, graffiti, oral comments, acts or gestures that are commonly associated with the hate/bias towards the victim's group or are known to be used by organized hate groups (i.e. Swastika);
 - iv. Whether the offence coincided with a holiday, event or date of significance (religious, historical, etc.) to the victim's or suspect's group;
 - v. The perception of the victim or victim's community of the motivation behind the offence;
 - vi. The perception of any witnesses to the offence;



- vii. Any historical animosity that exists between the victim's group and the suspect's group;
- viii. Whether the suspect has previously been involved in similar incidents, or is a member of an organized hate group or organization which is known for its hate/bias /animosity towards the victim's group;
- ix. Whether other incidents have occurred in the community with victims of the same group; and
- x. Whether the offence occurred at the same time, or shortly after, a hate group activity in the community (i.e. distribution of hate speech, hate rally, etc.)

26' 011

Good day members,

I am forwarding information regarding a two-day virtual summit being hosted in March by the Canadian Association of Police Governance (CAPG).

The topics are relevant to all Nova Scotia Police Boards and would provide valuable foundational training for board members. The registration fee permits up to three members from your board to attend.

A brief overview is included below. Additional details are available at: <https://capg.ca/etn/save-the-date-capg-virtual-summit-march-23rd-24th-2026/>

Warm regards,

Virginia

CAPG **CAPG "Get ON Board"**
March 23 & 24 2026 **Virtual Conference**

Are you ready to elevate your police board effectiveness and leadership? Join us for a comprehensive two-day virtual event designed to empower police board/commission members with the tools needed for excellence in governance.

Featured Topics Include:
Conducting Effective Meetings
Strategic Planning
Board Governance what it is and what it should be
Board Chief Relationship & Performance Management
Public and Community Engagement Towards Building Police Legitimacy
Effective Board Director On-boarding

Stay tuned for registration details and the full speaker lineup. Mark your calendars now to ensure you don't miss this professional development opportunity that can be done at your desk!

Members Only Ticket (Up to 3 attendees) - March 23rd and 24th CAPG Virtual Summit (987 seats remaining)
Members Only Ticket - Up to 3 attendees can attend with the purchase of 1 ticket.

Ticket Price:	Quantity	Subtotal:
\$99.00	- 0	\$0.00

Non-Members Ticket - March 23rd and 24th CAPG Virtual Summit (1000 seats remaining)
Non-Members Ticket - March 23rd and 24th CAPG Virtual Summit

Ticket Price:	Quantity	Subtotal:
\$125.00	- 0	\$0.00

Quantity: 0 Total: \$0.00

Community Safety Boards— Providing consistent and comprehensive civilian governance of public safety services.

UPDATE NSAPG ON CURRENT WORK, PROPOSED APPROACH, AND PLANS FOR IMPLEMENTING
COMMUNITY SAFETY BOARDS ACROSS THE PROVINCE.

Key Messages

- This presentation was delivered to Police on January 22, 2026.
- The establishment of Community Safety Boards is an opportunity to re-envision civilian oversight and governance to include the full spectrum of public safety services. It recognizes that community safety extends beyond just police services.
- Directly supports Police Modernization efforts and commitments stemming from the Comprehensive Police Review
- Active police engagement throughout program development and sustained collaboration between municipalities, Department of Justice and existing Police Boards will be critical for a successful implementation
- The Term Community Safety Boards is holding language and subject to change through engagement.

Current Context

- Under section 44 of the *Police Act*, every municipality that establishes a municipal police department pursuant to Section 36, 84 or 85 shall, by by-law, provide for a board of police commissioners.
- Similarly, under section 57 of the *Police Act*, municipalities receiving policing services from the Royal Canadian Mounted Police or the Provincial Police shall establish a police advisory Board.
- These Boards typically consist of 2 or 3 members of council, 2 or 3 members that are neither members of council or employees of the municipality and one member appointed by the Minister.
- The function of both boards within the Act is similar, but with slight differences.

Mandate & Drivers

- Recognition that Public Safety extends beyond just policing.
- Closely aligns with the Layered Policing concepts.
- Call for increased oversight and accountability, and greater transparency of policing services.
- Adoption of this model will help to address the following MCC Recommendations:
 - C.1 Strengthening Rural Well-being Through Inclusion
 - C.14 Enacting Community Safety and Well-being Laws
 - C.16 Community Safety and Well-being Funding Allocation
 - P.61 Police Governance in Nova Scotia
 - P.73 Community Engaged Policing

Role of Community Safety Boards

- To provide consistent civilian governance and oversight within every municipality across the province, regardless if they are served by the RCMP or a municipal police service, while still respecting the unique needs of each.
- These boards will aim reduce barriers municipalities may have in creating and sustaining existing Police Boards.
- These boards will be locally driven, bringing together municipalities, law enforcement and community stakeholders to identify public safety priorities, coordinate resources and deliver the most appropriate response.

Building upon successes

- The intention is not to disregard the work being done, rather, it's intended to provide more robust oversight to civilian governance through the adaptation of what currently working well within existing Boards of Police Commissioners and Police Advisory Boards.
 - Build upon successes and leverage the knowledge of members.
- Joint or regional board models will continue to be encouraged for neighbouring municipalities with shared services or overlapping priorities, which will help stabilize governance structures in regions where standalone boards have proven difficult to maintain.

Jurisdictional Scan

- Nova Scotia will have the opportunity to become a leader in comprehensive and inclusive governance of public safety resources.
- Most provinces, apart from Quebec, Prince Edward Island and Newfoundland and Labrador have mandated police boards under their respective provincial Police Act. These Provinces follow a similar structure to Nova Scotia, where municipalities policed by the RCMP or Provincial Police may establish a Police Advisory Board or Committee. Similarly, any municipality that establishes a municipal police department must provide for a Police Board.
- In addition to the Police Boards, Ontario has Community Safety and Well-being Advisory Committees mandated under their *Community Safety and Policing Act*. Although not mandated in provincial legislation, some municipalities across Canada (included within Nova Scotia) have Community Safety Advisory Committees.
- The Community Safety Boards will be separate from Community Safety and Wellbeing Advisory Committees.

Costs

- We recognize that there are economic disparities between urban and rural municipalities, which can lead to a differing level of service between police boards.
- Opportunities to ensure consistent and adequate resourcing to all boards is being explored.

Composition

- Re-evaluating the need for Ministerial Appointees.
 - If removed, it does not reflect a withdrawal of provincial involvement, rather a restructuring of the Province's role to enhance system-wide consistency and oversight.
- Exact number of members and composition had not yet been decided.
 - **Will require robust engagement from police, existing boards and municipalities.**
 - NSAPG will be heavily engaged and can continue to have a role in police governance.
- Municipalities will be highly encouraged to take into account the unique needs of their municipality when selecting board members. For example, municipalities may wish to dedicate a seat to ensure Indigenous or African Nova Scotian representation.
- Methods to represent community organizations on the Board will be explored.

Provincial Oversight

- There will a dedicated provincial contact, and uniform reporting requirements established. This will help ensure standardized training and embed provincial oversight mechanisms at the system level.
- The Department of Justice will continue to provide orientation training, and additional training opportunities such as increased training on strategic planning for boards will be explored.

Timelines

- Significant legislative changes are required before full implementation can occur. Additionally, program design and consultations will take time to ensure Boards are sustainable and meets the needs of communities.
- Focused engagement will start in Winter/Spring 2026 and continue through the span of the initiative.
- We can expect even on an accelerated path; legislative changes will take no less than 36 months.
- A possible options is to rollout the Community Safety Boards in a phased approach or using a pilot program before full implementation.

What We heard from Police

- Police all agreed that initial consultation should be with Municipal Governments and existing police boards prior to any input from Police.
- Police expressed concern about the overlap with governance structures under the FNPP and if there would be modifications to that model.
- Police suggested that it would be beneficial if roles were clearly laid out so that members of boards, elected officials and Police clearly understood obligations related to governance.

**Thank you
Questions?**

Town of Bridgewater															
2026 to 2036 (10 Year) Proposed Capital Budget															
Category	Project Name	Project Description	Budget Year	Total Budget	Carry Over	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35	2035-36
Police	Police Equipment - Downtown CCTV	Replacing and adding new CCTV for Public Safety	2026-27	\$ 60,000		\$ 60,000									
Police	Police Vehicle	One Marked Patrol Vehicle	2026-27	\$ 90,000		\$ 90,000									
Police	Police Equipment - Livescan Replacement	Livescan Replacement	2026-27	\$ 40,000		\$ 40,000									
Police	Police Equipment - Call Logger	Replacement of our current Call/Radio recorder	2026-27	\$ 17,000		\$ 17,000									
Police	Police Equipment - Server Replacement	Replace 2 old servers because lack of storage	2026-27	\$ 35,000		\$ 35,000									
Police	Police - Equipment	Mobile Radios	2027-28	\$ 50,000			\$ 50,000								
Police	Police Vehicle	Lease Buyout	2027-28	\$ 20,000			\$ 20,000								
Police	Police Vehicle	One Electric Vehicle	2028-29	\$ 130,000					\$ 130,000						
Police	Police Vehicle	Replacement of SSRO	2028-29	\$ 60,000				\$ 60,000							
Police	Police Vehicles	Two Marked Patrol Vehicles-one patrol, one traffic (Hybrid)	2029-30	\$ 180,000					\$ 180,000						
Police	Police Vehicle	Replace One Marked Patrol Vehicle (Electric)	2030-31	\$ 130,000						\$ 130,000					
Police	Police - Equipment	Evergreen Half Portable	2031-32	\$ 50,000							\$ 50,000				
Police	Police - Equipment	Replace 1/2 of Evergreen Portable	2032-33	\$ 50,000								\$ 50,000			
Police	Police Vehicle	Replace K-9 Vehicle	2033-34	\$ 95,000									\$ 95,000		
Police	Police Vehicles	Replace 2 Patrol Vehicles (Hybrid)	2034-35	\$ 190,000										\$ 190,000	
TOTAL					\$ -	\$ 242,000	\$ 70,000	\$ 190,000	\$ 180,000	\$ 130,000	\$ 50,000	\$ 50,000	\$ 95,000	\$ 190,000	\$ -

26' 014



26 ' 0 1 3

MEMO

To: Bridgewater Board of Police Commissioners

Fr: Scott Feener, Police Chief

Date: February 25,26

Re: Fees for Service – Motion 26-010

Commission requested a report on fees for service we are currently providing. Also requested was the cost that other agencies are billing. BPS current charges the following:

\$25 for Name Change Criminal Record Check

\$25 for Adoption Criminal Record Check

\$30 for Criminal Record Checks for Employment

\$15 for Criminal Record Check for students over 18 (employment purposes)

\$0 for Volunteer Criminal Record Checks

\$25 for Accident Reports for Insurance Companies

\$25 For Lawyer requests

\$25 for Pardon Applications – submitted to the Federal Government

\$25 for Fingerprints



A review of the receipts from April 1, 2025 to present indicate that we had completed the following.

- 41 Insurance/Police report requests
- 405 Criminal Record Checks for employments
- 112 Criminal Record Checks for student employment
- 30 Fingerprints were completed for pardon or immigrations.

Below, is a brief overview of Police Departments in Nova Scotia and fees they currently charge.

	Bridgewater	Kentville	Halifax	Truro	Amherst	New Glasgow
Criminal Record Check (CRC) or Vulnerable Sector (VSC) supporting docs required	\$30	\$30	\$50.00	\$30.00	\$34.20	\$23
Student - CRC	\$15	\$15	\$30.00	\$30.00	\$34.20	\$11.50
Volunteer CRC/VSC supporting docs required	\$0	\$0.00	\$30.00	\$0.00	\$0.00	\$0.00
Fingerprint Non-Criminal	\$25	\$45.00	N/A Does not provide this service	\$30.00	\$53.75	\$57.50

Police Services
Schedule of Revenue and Expenditures

	2025-26		2026-27				Budget Variance POS/(NEG)	Budget % Change POS/(NEG)
	Annual Budget	Projected	Adjusted Baseline	Additions	Deletions	Proposed Budget		
REVENUE:								
Police Grants	\$ 338,540	\$ 338,540	\$ 330,754	\$ -	\$ -	\$ 330,754	\$ (7,786)	-2.3%
Police Fees for Services	500,000	500,000	500,000	-	-	500,000	-	0.0%
Own Sources	10,000	10,000	10,000	-	3,000	7,000	(3,000)	-30.0%
Fines	138,000	138,000	138,000	5,000	-	143,000	5,000	3.6%
Other Police Revenues	165,000	165,000	165,000	-	30,000	135,000	(30,000)	-18.2%
	<u>1,151,540</u>	<u>1,151,540</u>	<u>1,143,754</u>	<u>5,000</u>	<u>33,000</u>	<u>1,115,754</u>	<u>(35,786)</u>	<u>-3.1%</u>
EXPENDITURES:								
Police Commission	8,000	8,000	8,000	-	-	8,000	-	0.0%
Administration	635,053	653,053	638,858	108,000	5,000	741,858	(106,805)	-16.8%
Crime Investigation	4,092,573	4,109,573	4,240,457	5,000	-	4,245,457	(152,884)	-3.7%
Training	31,700	31,750	27,000	20,000	-	47,000	(15,300)	-48.3%
Building Maintenance	366,705	367,205	365,479	2,925	-	368,404	(1,699)	-0.5%
Police Automotive Services	120,675	122,010	121,490	-	10,000	111,490	9,185	7.6%
Detention & Custody	20,000	20,000	20,000	-	-	20,000	-	0.0%
Other								
Private Duty	6,000	6,000	6,000	-	2,000	4,000	2,000	33.3%
Clothing & Kit	30,000	30,000	30,000	-	-	30,000	-	0.0%
Senior Safety Contribution	8,372	8,372	8,372	-	-	8,372	-	0.0%
Telephone Services	12,000	12,000	12,000	-	-	12,000	-	0.0%
Cellular Telephone Services	9,000	9,000	9,000	-	-	9,000	-	0.0%
Internet/Network Access	8,000	8,000	8,000	1,000	-	9,000	(1,000)	-12.5%
Computer Hardware/IT Peripherals	45,000	45,000	45,000	-	-	45,000	-	0.0%
Small Equipment	45,000	45,000	45,000	15,000	15,000	45,000	-	0.0%
Operating Reserves	200,000	200,000	200,000	-	-	200,000	-	0.0%
Crossing Guards	7,565	7,565	8,094	-	-	8,094	(529)	-7.0%
Law Enforcement	177,540	196,140	179,374	19,000	-	198,374	(20,834)	-11.7%
	<u>5,823,183</u>	<u>5,878,668</u>	<u>5,972,124</u>	<u>170,925</u>	<u>32,000</u>	<u>6,111,049</u>	<u>(287,866)</u>	<u>-4.9%</u>
EXCESS OF EXPENDITURES OVER REVENUE	<u>\$ 4,671,643</u>	<u>\$ 4,727,128</u>	<u>\$ 4,828,370</u>	<u>\$ 165,925</u>	<u>\$ (1,000)</u>	<u>\$ 4,995,295</u>	<u>\$ (323,652)</u>	<u>-6.9%</u>

26' 015

Scott Feener

From: Sheila Driscoll [REDACTED]
Sent: February 17, 2026 2:04 PM
To: Scott Feener
Subject: Connecting About the Chief Brent Crowhurst Memorial Award :)

26' 016

CAUTION: This email originated from an external sender.

Hello Scott,

My name is Sheila Driscoll, and I'm pleased to introduce myself as an Advancement Officer with the Holland College Foundation. I've recently taken on a few new initiatives in my role including the scholarships and awards portfolio, following the retirement of my colleague, Gloria Wooldridge, who you previously worked with when establishing the **Chief Brent Crowhurst Memorial Award**. Your current pledge period has come to an end and I wanted to ask if you would like to extend your pledge for an additional five years, bringing you to 2031?

Please feel free to email or call me to discuss how you would like to proceed. On behalf of our staff, faculty, and most importantly our students, *thank you* for your generous support!

Kind regards,

Sheila

Sheila Driscoll, *Advancement Officer, Major Gifts & Special Initiatives*
Advancement / Holland College Foundation & Alumni



Prince of Wales Campus

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