AGENDA

25 - 0 39

Bridgewater Board of Police Commissioners
December 4, 2025 @ 5:30 PM
Community Room – Bridgewater Police Service

Order

Additions/Deletions to Agenda

Land Acknowledgement

Acknowledged that the Town of Bridgewater is in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq people.

Declaration of Conflict of Interest

Minutes

25-040 October 2nd, 2025

25-041 October 24th, 2025

Correspondence & Information

25-036 BPS Monthly Report

25-037 Letter of Support for Senior Safety from the Board

25-038 Thank-you letter regarding Cst. Kennedy and Cst. Corkum

25-039 Body Worn Camera SOP

Unfinished/Old Business

25-040 DOJ Critical Incident Audit

25-041 Police Modernization – Implementing a Single, Province Owned Records Management System

Strategic Plan Update

Policing Review Update

25-042 MEMO Re CCTV

New Business

Meeting with the Department of Justice Minister

Next Meeting

January 8, 2026

Adjournment

There will be an In-Camera meeting held immediately following this meeting to deal with matters under the Municipal Government Act, Sec 22 (c)

Minutes
Bridgewater Board of Police Commissioners
October 2,2025

Minutes of the Regular Meeting of the Bridgewater Board of Police Commissioners held on October 2nd, 2025 the Bridgewater Police Service, 45 Exhibition Drive, Bridgewater, NS commencing at 5:30 pm with Board Chair Cheryl Fougere presiding.

In attendance: Vice Chair Mitchell, Commissioners Diane Spencer, Palma Champoux, Mike Conklin, Alaa Ali

Regrets: Commissioner Darren Lipsett

Also present: Chief Feener, Deputy Chief MacPhee, Deputy CAO Mark Flint, Recording Secretary Jillian Croft.

Guests: Two member of the general public, and HR Specialist Lynn Wagner

Order

Call to order at 5:30 by Board Chair Fougere

Additions/Deletions to Agenda

25-030 Commissioner Fougere to approval the October Agenda.

Swearing in of Commissioner Alaa Ali **doc #25-033**

Affirmed by Commissioner of Oaths Paula Cardinell

Land Acknowledgement

Acknowledged that the Town of Bridgewater is in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq people.

Declaration of Conflict of Interest

None

Training Opportunities

Lynn Wagner – HR Specialist with Municipal Joint Services Board

HR Hot Topics – Presentation

Update on interviews by Chief Feener – Short listed 7, interviewed 5. One successful candidate, and another offer of employment has been given, and we are waiting to hear by the end of the week.

Commissioner Conklin wanting to know about exit interviews, and if HR Wagner could conduct.

Speaking about a possible HR Survey with current staff to see what the draw is, and why they stay with BPS.

Minutes

25-029

Moved by Commissioner Champoux and seconded by Vice Chair Mitchell to approve the minutes of the September 4th, 2025 regular meeting as amended. Motion Carried.

Correspondence & Information

BPS Monthly Report **doc # 25-030**

3 week reporting since the last meeting. Talking about calls for service and recent files. This is a newly adapted report. Looking for feedback. If the board would like to see anything more. Any changes.

Commissioner Conklin likes the new layout. Looking to see if we can get a comparable from 2024. Not sure if we can grab that data, but may lose a few of calls that are not criminal code.

Chief Feener reporting we could get a total number of calls, yearly, but a breakdown of calls that are not criminal code do get purged. Could get the more serious calls.

Vice Chair Mitchell likes the details presented in the report. Would like to have a column added to break calls by address if possible. Specifically calls to the corner of Dominion and King. Chief Feener reporting we can give a break down for particular address.

Deputy Chief MacPhee says we have been able to do a breakdown via address, as it's been done this in the past with the hospital and the mental health unit.

Board Chair Fougere noticed that the Senior Safety case files have increased. Patty Sleep is coming back on a part time basic to assist with data entry starting hopefully next week.

Commissioner Spencer asking about the funding. Chief Feener reports the Department of Seniors Safety provides a grant and the Municipality pays via case files. Feels that one person can't handle this volume and feels that the funding needs to increase.

Board Chair Fougere says they have been asking for more funding. It's a waiting game to find out if they are successful.

Chief Feener feels a letter to support senior safety funding sent from the board to the senior society would be welcomed.

Commissioner Mitchell feels there should be more funding. If everyone just bumped up by 5% for the municipalities.

25-031 MOTION to write a letter – Addressed to the Lunenburg County Senior Safety Society. Letter of support for more funding for this program. Commissioner Spencer Motion, approved by Commissioner Conklin. Motion was passed. Letter to be drafted by Recording Secretary Croft & Board Chair Fougere.

Commissioner Spencer asked about a School Safety Resource Officer. Chief Feener says we need to hire more patrol officers first, than we will look at filling the specialized units. We have one new officer starting mid-October, and is possible to have someone in place as a School Safety Resource Office by middle to end of November.

Commissioner Conklin asked how the budget is. How is the police department trending? Chief Feener feels we will be under budget. The report is a month behind since we haven't billed for September. Expenses are the only thing that are up to date. DOJ funding is billed quarterly and TPCRC are done monthly. Chief Feener says we will not be over budget on expense side.

Chief Feener explained that revenue comes from 3rd party cheques, also we have positions that are subsidized. RCMP, Street Crime Enforcement, School Safety Resource Officers are all examples of positions that are partially funded by the province. Summery offence tickets etc. Also, BPS dispatches for 2 other police agencies and funding is provided from those departments. And, we have private duty.

Letter from Virginia Brook **doc # 25-031**

This was sent to the NS Chiefs Association. Letter sent raising concerns about the provincial policing review. For information purposes

Traffic Safety Act Update **doc # 25-032**

New Safety Act to replace the Motor Vehicle Act. Municipality could make traffic speeds what they wish. Speed trailers, red light cameras, license plate readers.

Unfinished/Old Business

CCTV Camera Report **doc#25-029**

The commission asked Chief Feener to take a look at CCTV coverage and some recommendations. Chief Feener, Deputy Chief MacPhee and our IT had a meeting with Bell/Motorola and were able to obtain pricing. They also met with Public Works. Public works is looking to upgrade their currently security. Showed them our cameras. If we upgraded ours they

would also be looking to upgrade theirs. LaHave at Abderdeen being updated, recommend a camera there. Camera by the Shell covers part of downtown, but doesn't cover it all. Looking to replace more popular locations with better coverage.

Could look at specific areas that are having a higher rate of crime.

Currently we have a camera at new bridge and Victoria – a 360 camera. Also, at the Arch on King Street, the Old Bridge at King, LaHave and Old Bridge, TD Bank and the Shell station.

Vice Chair Mitchell – hoping that there could be more details in this report, for example how many more cameras are required?

Chief Feener reporting some cameras need to be upgraded due to access point. All major intersections and through fares. Ideally the core. Technology has changed.

Vice Chair Mitchell wants it for people not for traffic. Chief Feener says the cameras are for investigation purposes not just traffic. Mitchell feels the NS Power poles could be used, Chief Feener says that's easier said than done. All cameras that are currently used are on town property.

Commissioner Campoux questioned why there are no cameras on High Street?

Map was shown to the board on where the cameras are located in the town.

Vice Chair Mitchell says we should have been clearer in the ask. Looking for more coverage. If public works needs to install poles to make it work, they will do this. Ideal would like more of our parks covered. Chief Feener to provide a list of locations the Police Department would like to have the cameras installed. Vice Chair Mitchell say perhaps on trailers that are mobile for locations- example for the EX or any sort of protests, special events.

Chief Feener taking about PEI and the program they have been using. It's top notch.

Commissioner Spencer suggests Dominion and York would be great to get a license plate reader.

5 mega pixel cameras are what Chief Feener is suggestion.

Vice Chair Mitchell reporting council will be looking at cost per camera. Chief Feener says we can look into that. 5 mega pixels with 60-day storage cost $3700 per camera. Conductivity is our biggest problem. Solar is another option.

NSCPA & NSAPG Fall Conference Agenda doc #25-034

The agenda for the fall conference was presented to the commission, Vice Chair Mitchell is now attending Friday.

Commissioner Spencer feels that the meetings can't be attended by people who are working. Deputy Chief MacPhee asked what she recommends. Commissioner Spencer feels if they want engagement from boards that it needs to be offered outside of working hours.

Commissioner Ali suggested perhaps they should be recorded.

Strategic Plan Update

Now that the board is filled this can be looked at again. Current plan expires this year. Chief Feener will reach out to CAO Tammy Crowder.

Update Time Management System – UKG

Deputy Chief MacPhee provided positive feedback on the new software system, noting significant time savings.

Deputy Chief MacPhee reported that his initial use of the system took approximately two hours, compared to the 4-5 hours typically required each pay period under the previous system.

Deputy Chief MacPhee anticipates that, with continued use, this process could be reduced to as little as 30 minutes per pay period. Deputy Chief MacPhee emphasized that this represents a major efficiency gain, especially for producing time-sensitive information.

While there is a learning curve, the system effectively shifts responsibility to individual employees to ensure their information is accurate and up to date. A few layout- related adjustments are needed, specifically the previous software made it easier to view teams' schedules at a glance. Finance is currently exploring options to work with the software developer to improve the layout and addressing this concern.

Law Enforcement Audit doc #25-035

On September 29th, BPS received notification that all municipal police services excluding Halifax Regional Police (HRP) and Cape Breton Regional Municipality (CBRM), will undergo a provincial audit focused on Critical Incident Response, specifically related to Emergency Response Teams (ERT).

Chief Feener expressed concern that the audit may be an attempt to recover costs associated with Incident Command. He noted that, currently, no municipal agency holds an active MOU with the RCMP regarding this matter, which could lead to audit failures across the board. It was also noted that HRP is not entering into any new MOUs at this time.

Deputy Chief MacPhee added that all but one current BPS Sergeant have received Incident Command training, and the protocol has only been activated twice since 1979. He emphasized that BPS possesses the necessary capabilities, equipment, and training to respond effectively to critical incidents, and reaffirmed that the community remains extremely safe.

Additionally, BPS maintains a mutual aid agreement with HRP for K9 and ERT support, which further enhances operational readiness.

Cedar House Update

As discussed at the previous meeting, recent media coverage has brought renewed attention to this issue. Over the past several weeks, Chief Feener has met with representatives from the Board of Commerce, the Department of Justice, and municipal council members to address concerns and discuss potential solutions.

The Department of Justice has been in contact with municipalities regarding funding and systemic challenges related to this matter. In response, the local Chamber of Commerce submitted a formal letter to BPS and the Police Services Board, reflecting concerns raised by downtown businesses. A follow-up meeting is being arranged to identify collaborative approaches and potential resolutions.

During the meeting, Vice Chair Mitchell referenced the DOJ report, which outlines the core issues and includes community-submitted video footage and photographic evidence.

Vice Chair Mitchell and Deputy CAO Flint also met with representatives from the John Howard Society to further explore community-based solutions. The Board is currently awaiting an update from the province regarding potential funding support.

Parking Kinsmen Field

Board Chair Fougere expressed concerns regarding safety due to vehicles parking in no-parking zones near the intersection of Oak and Maple Streets. This area has become increasingly congested during events, creating bottlenecks and raising the risk of accidents, particularly involving children. Chair Fougere recommended increased parking enforcement during game days and other events.

Chief Feener confirmed that parking tickets have been issued in response to these concerns.

Vice Chair Mitchell supported the recommendation, suggesting that parking enforcement officers be proactively deployed to the area whenever games or events are scheduled at the field.

Commissioner Spencer proposed that event organizers should be required to obtain permits for each event to better manage parking and safety.

Commissioner Conklin inquired about the volume of tickets being issued and questioned why by-law enforcement officers are not assigned to manage these events.

Commissioner Palma emphasized that while parking meters address revenue concerns, public safety remains the primary issues.

Chief Feener noted that if enforcement is concentrated in one area, it is important to adopt a consistent approach town-wide, including locations such as schools, to ensure fairness and equity in enforcement practices.

Commissioner Ali suggested to that event hosts could be responsible for providing pylons and assigning personnel to monitor parking and traffic during events.

New Business

Nothing

Sundry

Nothing

Next Meeting

Originally scheduled for November 6th, 2025 but this is same week as the AGM. Quorm won't be met. Unsure if a November meeting will be held.

Regarding the Strategic Planning, we need a planning session.

No comments from public

Adjournment

25-032 Moved to adjourn regular meeting by Fougere. Motion Carried.

Recording Secretary	Board Chair
Jillian Croft	Cheryl Fougere

Minutes
Bridgewater Board of Police Commissioners
October 24th, 2025

Minutes for the meeting of the Bridgewater Board of Police Commissioners held on October 24th, 2025 VIA Teams, commencing at 5:30 pm with Board Chair Cheryl Fougere presiding.

In attendance: Vice Chair Mitchell, Citizen Rep Champoux, DOJ Appointee Commissioner Lipsett, Commissioner Conklin, and Commissioner Ali

Regrets: Deputy Chief MacPhee, Commissioner Spencer

Also present: Chief Feener, Deputy CAO Mark Flint

Order

Call to order at 5:40 by Board Chair Fougere

Additions/Deletions to Agenda

Addition - In Camera - Section 22 (2) (c) of the MGA

25-035 Motion to approve agenda moved by Commissioner Lipsett and seconded by Commissioner Mitchell – Motion passed

Declaration of Conflict of Interest

Conflict of Interest Declaration – Chair Fougere declared conflict for item 25-034 and recused herself from the meeting for that item. Vice Chair Mitchell assuming the role of Chair.

Unfinished/Old Business

25-036 Motion to move to in camera session, moved by Commissioner Champoux, seconded by Commissioner Mitchell. Motion Passed

25-037 Motion to return to open session, moved by Commissioner Champoux, seconded by Commissioner Mitchell. Motion Passed

25-034 Motion - The Bridgewater Police Commission herby dismisses complaint PC 25-0081. Moved by Commissioner Lipsett, seconded by Commissioner Champoux. Motion Passed.

Next Meeting

December 4, 2025

Adjournment

25-038 Motion to Adjourn Meeting at 5:59 pm.

Deputy CAO	Board Chair
Mark Flint	Cheryl Fougere

25 - 036

Monthly Report October and November 2025

Chief's Update

Capital

No update

Operational:

Personnel will be discussed in camera

Administrative:

Two new hires Cst Colby Corkum – Recent Graduate from APA

Cst Tracy MacDonald – 30 years with HRP

Training

TASER	Cst Childs, Sgt Brekker, Cst MacDonald
CPIC Maintenance	Rebecca Messom
Reintegration Team/WCB	Cst. William Creamer
Physical Surveillance	Cst. Deidra Jones
Surveillance Techniques	Cst Deidra Jones
Human Source	Cst. Deidra Jones
Taser / Use of Force Recertification	Cst. Arns, Cst. Jones, Cst. Creamer, Cst. Basedo, Cst. Bruce, Cst. Corkum and Cst. MacDonald

Major Case Files

November

Police are investigating a large internal theft exceeding $25,000 from a local business. CID has also received a child pornography investigation as well as taking over the Arson Investigation from the summer at Shipyard landing and desbrasay musesum

Senior Safety Coordinator

Attached, please find the monthly report for September and October submitted by Ms. Lisa Bennett.

Patty Sleep hired as a part time casual employee assisting

Crimes Against Property - Fraud	
Fraud (money/property/security) less than or equal to $5,000	4
Fraud, obtaining transportation	1
Crimes Against Property – Break and Enter	
Break and Enter – Business	1
Break and Enter – Residence	4
Being unlawfully in a dwelling house	2
Crimes Against Property – Arson	
Arson to motor vehicle	2
Common Police Activities – Related Police Activities	
Offender Management	3
Suspicious Person/Vehicle/Property	29
Animal Calls	1
False Alarms	45
Items Lost/Found – Except Passports	33
Person Reported Missing	4
Property Check	2
Peace Bonds	2
Breach of Peace	3
Common Police Activities – Information Files	
Information File	1
Common Police Activities – Assistance to General Public	
Assist General Public	54
Wellbeing Check	34
Common Police Activities – Assistance Files	
Assistance to Canadian Federal Dept/Agency	1
Assistance to Canadian Provincial/Territorial Dept/Agency	5
Assistance to Non-Government Canadian Agency	1
Assistance to Canadian Police (non-RCMP) Agency	3
Traffic Offences – Impaired Operation Related Offences	
Operation while impaired (alcohol and drugs)/over 80mg%	3
Operation while impaired (alcohol and drug) / over 80mg%	2
Traffic Offences – Dangerous Operation of Motor Vehicle	
No Pursuit Involved – Flight from Peace Officer	2
Provincial Statutes (except traffic)	
Liquor Act (Provincial/Territorial) Offences Only	8
Liquor Act (Provincial/Territorial) Other Activities	18
Cannabis Act – Offence Only	1
Other Provincial/Territorial Statues (not otherwise specified)– Offences Only	3

Calls for Service

September 23rd – November 24th, 2025 **Total calls: 746**

Call Type	Total
Other Criminal Code	
Failure to comply with undertaking	2
Failure to comply with order	6
Failure to comply with appearance notice or summons	3
Failure to comply probation order	1
False Fire Alarm	1
Other Criminal Code – Offences Against Morals	
Child Pornography – Transmit, makes available, distributes or sells	1
Drug Enforcement – Trafficking	
Trafficking – Schedule III: Other	1
Drug Enforcement – Drug Enforcement Other	
Controlled Drugs & Substance Act – Other Activities	1
Crimes Against the Person – Sexual Offences	
Sexual Assault	1
Sexual Interference	1
Crimes Against the Person – Robbery/Extortion/Harassment/Threats	
Extortion without firearm	1
Criminal Harassment	2
Uttering threats against a person	5
Crimes Against the Person – Assaults (excluding sexual assaults)	
Assault	13
Crimes Against Property – Theft under $5,000	
Other theft under $5,000	20
Theft under or equal to $5,000 from a motor vehicle	1
Theft under or equal to $5,000 – Shoplifting	47
Crimes Against Property – Other theft over $5000	
Other theft over $5000	1
Crimes Against Property - Mischief	
Mischief – Damage to property (except MV)	10
Mischief to motor vehicle	7
Mischief – Obstruct enjoyment of property	1

Coroner's Act – Sudden Death/Other Activities	4
Dog Act – Other Activities	12
Family Law Act – Other Activities	15
Mental Health Act – Other Activities	15
911 Act – Other Activities	51
Off-Road Vehicle Act – Offence Only	1
Off-Road Vehicle Act – Other Activities	2
Provincial/Territorial Wildlife Act – Other Activities	3
Trespass Act – Provincial/Territorial – Other Activities	5
Other Provincial /Territorial Statutes (not otherwise specified)	31
Provincial Statutes – Municipal By Laws	
Municipal Bylaws – Other	8
Traffic Offences – Traffic Accidents	
Traffic Collision – Non Fatal Injuries	5
Traffic Collision – Property Damage – Reportable	15
Traffic Collision – Property Damage – Non Reportable	19
Traffic Offences – Provincial Traffic Offences	
Moving Traffic – Intersection Related Violations	10
Moving Traffic – Speeding Violations	23
Other Moving Traffic Violations	26
Motor Vehicle Insurance Coverage Violations	8
Parking Offence	14
Other Non-Moving Traffic	60
Fail to Stop or Remain at Accident Scene	8
Driving While Disqualified or License Suspension	1
Use of Electronic Handheld Device	4
Traffic Offences – Other Traffic Related Duties	
Motor Vehicle Act – Other Activities (except traffic warnings)	7
Checkstop	1

- 4 Calls for service to 629 King Street during this reporting period.

Respectfully submitted,

Chief Scott Feener

BRIDGEWATER

POLICE

Lunenburg County Seniors' Safety Program
Monthly Report –September 2025

Prepared: October 02, 2025

The LCSSP is a free confidential community-based non-profit service that works collaboratively with BPS, RCMP, and many community partners to help address the safety concerns of older adults (55 years of age+), residing in Lunenburg County. Service is provided through awareness campaigns, advocacy, community outreach projects, educational programs, community presentations and one to one service.

LCSSP September highlights:

- **Geo Nova Scotia** is an organization that provides phones with a year plan for those in need. Lunenburg Senior Safety is being reviewed by the program as a possible community partner to this program as a conduit of delivery of this resource to seniors in need.
- **The United Way of the Maritimes Expression of Interest Funding Application** has been accepted with the invitation to submit a funding request application by October 10th.
- There's been an increase this summer in the volume of referrals with a higher degree of complex situations**. The current Postal Strike has impacted the ability for older adults to apply for/receive certain funding and benefits such as the Seniors Care Grant.**
- Sept. 8 -12 Training through Open Mind/MHCCs: Train the Trainer – **Mental Health First Aid for Supporting Older Adults Train the Trainer has been Completed.** Thank you to Aging Well NS for inviting/funding my participation. I look forward to teaming up with the other facilitators in bringing this resource to our communities. This is the first time this has been available in Nova Scotia. We will be able to present this certification virtually and in person.
- A Reminder that due to the high volume of need for one-on-one support the **Seniors' Safety Academy** has been postponed for the fall. Looking forward to planning an event in the spring.

- Please follow the link for important information on intimate partner violence. https://www.bridgewaterpolice.ca/services/intimate-partner-violence

- Follow this link for LCSS resources on Mental Wellness in older adults https://www.bridgewaterpolice.ca/services/special-services/seniors-safety-learning-resources

- Collaborative client specific meetings with Western Region Housing Authority, RCMP, CCC, Adult Protection and SSODA.

- Collaborations for clients also include SSODA, WRHA, RCMP, SSRH, MLA offices, BPS, Continuing Care.

Lunenburg County Seniors' Safety Program
Monthly Report –September 2025

Prepared: October 02, 2025

- Collaborative visits with BPS, RCMP and Continuing Care.

Do to the volume of referrals Clients' needs are being triaged. Initial contact from LCSSP to client occurs within 48hrs upon receipt of referral to help accurately facilitate this process. This reflects in the having the ability/time to review files for possible appropriate closing.

Referrals:

New Referrals: **9** + Re Referrals: **2** Home/site Visits: **19** Active clients: **89** Closed files: **13**

New Referrals Service Area in Municipal Units (#'s have been rounded either up/down)	**%**
MODC	27%
MODL	45%
Mahone Bay	.5%
Lunenburg	.5%
Bridgewater	27%

Referral Source:

Community Partner **18%** Self/Family **27%** RCMP **36%** BSP **19%** AP **0%**

Areas of concern remain unchanged: Safe/affordable/accessible Housing, Seniors' Mental Health/Addictions, Adult Protection, Hoarding, Scams/Fraud, Cost of living, Community resources/connections, Health Care (no primary care physician). LCSSP is seeing an increase of complex issues and concerns at the time of referrals/intakes. This translates into clients being active clients longer and collaboration with multiple disciplinaries.

LCSSP Client Emergency Contingency Fund (CECF):

The CECF continues to serve the community in partnership with other organizations to help mitigate risk for seniors experiencing financial hardship. **The end of September balance $371.44**: $40 Gas Card for client.

'Thank you to all Lunenburg County Seniors' Safety Program supporters.
We couldn't do what we do without you.'

Lunenburg County Seniors' Safety Program
Monthly Report –October 2025

Prepared: November 5, 2025

The LCSSP is a free confidential community-based non-profit service that works collaboratively with BPS, RCMP, and many community partners to help address the safety concerns of older adults (55 years of age+), residing in Lunenburg County. Service is provided through awareness campaigns, advocacy, community outreach projects, educational programs, community presentations and one to one service.

LCSSP October highlights:

- **Geo Nova Scotia** is an organization that provides phones with a year plan for those in need. Lunenburg Senior Safety is being reviewed by the program as a possible community partner to this program as a conduit of delivery of this resource to seniors in need**.** This meeting went very well. Hopefully we'll hear back soon if LCSSP has been accepted as a community partner. This program has also stated they will help train volunteers to assist with the devices. (Tech support training)
- **The United Way of the Maritimes Expression of Interest Funding Application** has been accepted with the invitation to submit a funding request application by October 10th. This application has been submitted.
- A Reminder that due to the high volume of need for one-on-one support the **Seniors' Safety Academy** has been postponed for the fall. Looking forward to planning an event in the spring. Other events have been planned in its place. You'll find them noted on LCSSP Facebook page.
- October 1 – **virtual training** on **"It's Not Right"** with Sheila Shuehlein, Gerontologist & Dementia. This is education on Elder Abuse Awareness.
- October 2nd Scam tips Presentation to the **Retired Teachers Lunenburg County** at Stonemont. Thank you to CST. Atchuthan (Kay) Srithayakumar and CST Hazenberg for joining us.
- October 7th Scam Prevention Presentation at the **South Shore Library** at the LCLC
- October 22nd LCSSP spoke at the **MODL Dangerous and Unsightly Premises Committee meeting** with the ask to be aware of the need of plain language within written material, invite conversations on awareness of the barriers older adults may face in order to comply with by-laws and invite a collaboration and shared resources to facilitate positive outcomes.
- **Beyond the Band-Aid,** the International Day for the Eradication of Poverty was held on October 17th at Shipyard Landing**.** LCSS was invited to speak at the gathering. It was an opportunity to amplify voices of some older adults in our community who are feeling the effects of poverty. Thank you, David Murdoch for sharing that message on our behalf and thank you to Aging Well NS (event organizer) for the donation of $100. The donation has been added to LCSSP's Community Emergency Contingency Fund.
- October 28th **Virtual Presentation on LCSSP to the Friendly Voice** volunteers.
- October 29 LCSSP lovely volunteers held a **pop-up table** at the Mahone Bay BMO on Scam and Fraud presentation. They plan to hold another event in another bank soon.
- Thanks go out to Patty for her hard work with supporting LCSSP part time with admin and event prepping pieces.

Lunenburg County Seniors' Safety Program
Monthly Report –October 2025

Prepared: November 5, 2025

- Please follow the link for important information on intimate partner violence. https://www.bridgewaterpolice.ca/services/intimate-partner-violence

- Follow this link for LCSS resources on Mental Wellness in older adults https://www.bridgewaterpolice.ca/services/special-services/seniors-safety-learning-resources

- Collaborative client specific meetings with Provincial Housing Authority, RCMP, CCC, Adult Protection, South Shore Health, and BPS.
- Collaborations for clients also include SSODA, WRHA, RCMP, SSRH, MLA offices, BPS, Continuing Care.
- Collaborative visits with BPS, RCMP, South Shore Health and Continuing Care.

Do to the volume of referrals Clients' needs are being triaged. Initial contact from LCSSP to client occurs within 48hrs upon receipt of referral to help accurately facilitate this process. This reflects in having the ability/time to review files for possible appropriate closing. 2 referrals were referred to Queens County Senior Safety.

Referrals:

New Referrals: **17** + Re Referrals: **2** Home/site Visits: **17** Active clients: **82** Closed files: **24**

New Referrals Service Area in Municipal Units (#'s have been rounded either up/down)	%
MODC	27%
MODL	37%
Mahone Bay	10.5%
Lunenburg	.5%
Bridgewater	31.5%

Referral Source:

Community Partner **26%** Self/Family **21%** RCMP **32%** BSP **21%** AP **0%**

Areas of concern remain unchanged: Safe/affordable/accessible Housing, Seniors' Mental Health/Addictions, Adult Protection, Hoarding, Scams/Fraud, Cost of living, Community resources/connections, Health Care (no primary care physician). LCSSP is seeing a continued increase of complex issues and concerns at the time of referrals/intakes. This translates into clients being active clients longer and collaboration with multiple disciplinaries.

LCSSP Client Emergency Contingency Fund (CECF):

The CECF continues to serve the community in partnership with other organizations to help mitigate risk for seniors experiencing financial hardship. **The end of October balance $471.44**: $100 donation.

'Thank you to all Lunenburg County Seniors' Safety Program supporters.
We couldn't do what we do without you.'

25-037

October 8. 2025

David Murdock

Chair of the Lunenburg County Senior Safety Partnership Society

Dear Mr. Murdock,

At the most recent monthly meeting of the Board of Police Commissioners, while reviewing the Police Services Monthly Report, the Board observed a significant and ongoing increase in both the number of clients and the level of service being required by the Senior Safety Coordinator.

As a Commission tasked with supporting and promoting public safety for the Town of Bridgewater, we are increasingly concerned about the sustainability of the program in its current form. The demand on this service continues to grow, yet the resources (both financial and human) appear to be stretched to their limits. It raises serious questions about how long the current service level can be maintained without additional support.

The Senior Safety Program plays a vital role in safeguarding some of the most vulnerable members of our community. Its value cannot be overstated. Not only does it enhance the well-being of older adults, but it also contributes significantly to the overall safety and cohesion of our community.

On behalf of the Board, we strongly support an increase in funding and staffing for the Senior Safety Program. Additional investment is essential to ensure the program can continue to meet the rising demand, maintain its high standards of service, and expand its reach to support more seniors across Lunenburg County.

We appreciate your attention to this important matter and urge decision makers to prioritize the sustainability and growth of this crucial program.

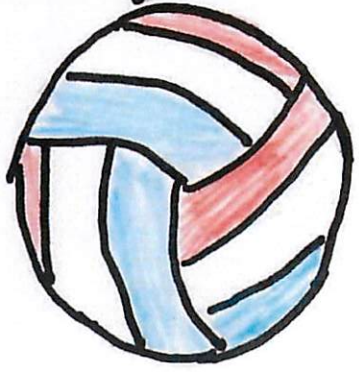
Sincerely,

Cheryl Fougere
Chair, Board of Police Commissioners
Town of Bridgewater

BRIDGEWATER BOARD OF POLICE COMMISSIONERS
C/O Exhibition Drive, Bridgewater, NS B4V 0A6

to the: Bridgewater Police

THANK YOU!



Bridgewater Police

25-03A

GENERAL

The use of Body Worn Cameras (BWC) by the Bridgewater Police Service will enhance officer and community safety, enhance evidence collection, increase transparency and accountability to the community.

POLICY

The Bridgewater Police Service will deploy Body Worn Cameras to effectively document interactions between police officers and members of the public, while balancing privacy rights of individuals. While Body Worn Cameras can be an investigational aid they do not replace proper evidence gathering in relation to statements or scene photographs.

Officer's Responsibilities:

01 At the start of shift uniformed frontline police officers will:

a. Retrieve an available BWC from the charging port. The camera will be digitally signed out in the officer's name.
b. Ensure that the BWC equipment is functioning properly, an is properly placed on your uniform.
c. Comply with the use of the BWC as per policy.

02 At the end of shift, officers shall:

a. Ensure the BWC is not recording.
b. Place the BWC into the designated charging system to upload recordings and charge the BWC.
c. The officer will digitally log off the signed out BWC.

03 Officers shall not erase, alter, modify or tamper with BWC recordings.

Supervisor's Responsibilities:

04 Supervisors will ensure that:

a. All officers using a BWC have reviewed the policy and completed the operating training.
b. The BWC's are signed out to officers.
c. Officers wear the BWC during their shift.

d. If an officer is involved in a serious injury or death incident, the supervisor will seize the officers BWC.
e. If an assigned BWC is not functioning properly, ensure the officer uses a replacement device if available and report the malfunctioning BWC to the Deputy Chief vie email.
f. All officers return the BWC after their shift.

Activation of Body Worn Camera

05 When practicable, officers will verbally state the date, time, location and nature of the incident.

06 When practicable and safe to do so, advise members of the public that they are being recorded via video and audio.

07 When practicable and safe to do so, advise other police officers that the BWC is in use.

08 Officers shall also take into consideration the need to minimize the recording of bystanders or an innocuous interaction with the public, to the extent possible.

Deactivation of Body Worn Camera

09 If an officer decides to deactivate a BWC recording in progress, the officer shall ensure:

a. A brief audio statement is recorded with the reason for the deactivation.
b. The reason for the decision is documented in the officer's notebook.
c. If the BWC malfunctions, fails to activate, or is accidently deactivated, note in your notebook, take the camera out of service and notify the on-duty supervisor.

When to use Body Worn Cameras

10 Officers will initiate BWC recordings in the execution of their duties in the following circumstances:

a. Upon arriving at a dispatched call for service.
b. When formally obtaining a witness or victim statement on scene.
    i. Formal statements will be introduced and concluded following past investigative practices.
c. In circumstances where arrest or detention is likely to result.

d. When providing Charter and Caution.
e. When issuing a legal demand such as a Breath Demand.
f. Where tensions escalate, and use of force is possible.
g. When force is used.
h. Where the BWC may assist in deescalating a situation by affecting the behaviour of individuals who are aware of the recording in-progress.
i. In the execution of the officer's duties, they lawfully enter a private place, or in fresh pursuit is permitted to activate the BWC; and during an investigation in a life and death situation that could include a dying declaration.

11 Should an officer begin to record and then stops recording for any reason, the officer will verbally state why prior to deactivating the body worn camera.

When not to activate Body Worn Camera

12 The following are instances when not to activate a body worn camera:

a. In a circumstance of a sensitive nature i.e., when conducting a strip search.
b. When a formal statement is taken at a police facility and already recorded by CCTV.
c. Interactions which could potentially identify a Confidential Informant(s).
d. Recording uninvolved bystanders or benign interactions with the public, to the extent reasonably possible.
e. Recordings that would reveal confidential police investigative or tactical techniques.
f. In a hospital, other health care facility or place of worship unless in the care and control of an in-custody subject or officers responding to an on location active incident.
g. In places that are protected by legal privilege, such as a law office.
h. Body worn cameras must remain off when an officer is inside the Justice Centre or courtroom, unless a security threat or other situation develops that requires the officer to respond. Officers responding to calls for service inside a courthouse or making an arrest inside a courthouse are permitted to have their BWC activated.
i. The use of a BWC would be permitted in any of the above locations in exigent circumstances or where an offence is witnessed by the responding officer(s) or an arrest occurs.

Equipment Storage and Maintenance

13 Officers shall immediately report any lost, damaged or malfunctioning BWC to their supervisor.

14 Supervisors will report any lost, damaged or malfunctioning BWC to the Deputy Chief.

15 The Deputy Chief is the designated BWC program coordinator for BPS.

16 When not assigned, the BWC will be sored in the designated docking station.

Disclosure

17 BWC video will be part of disclosure material.

18 If the officer has disclosure regarding video content (i.e., personal address, informant information, witness identity, undercover officers, etc.) they must indicate that redaction is required.

19 If at any time an officer has questions about what needs to be redacted, they can discuss it with their supervisor and/or the Crown to come to a determination what shall be disclosed.

20 It is the responsibility of the lead investigator to review BWC video for proper redaction prior to it being disclosed.

BWC Information Technology

21 When a request is received indicating a request for a BWC disclosure, it will be actioned as soon as practicable.

22 If the request includes redaction, once complete, IT will provide a copy of the redacted video to the lead investigator.

23 BWC video shall not be disclosed until either the lead investigator or the officer's supervisor has agreed that the video can be disclosed.

Storage and Retention

24 BWC recordings will be uploaded automatically from the docking station to secure, centralized server. After upload is complete, videos are automatically deleted from the BWC.

25 Recordings that have not been flagged as relevant to an investigation or possible legal action will be automatically deleted from the server after fourteen (14) months.

26 If a recording becomes part of a case file and is evidence, it will follow the normal case file retention policy.

Protection of Privacy Act

27 All request concerning BWC recordings will be submitted to the Chief of Police.

28 All BWC recordings will be treated in the same manner as all other departmental videos (i.e., interview room and cell block.)

29 Under the Freedom of Information and Protection of Privacy Act it is an offence to collect, use or disclose personal information, attempt to gain access to personal information, destroy a record or erase information in a record, that is subject to the Act, and alter, falsify conceal or destroy any record or part of a record, or direct another person to do so, with an intent to evade a request for access to the record, is contravention or the Act.

25 - 0 40

Scott Feener

From: MacNeil, Chris A <Chris.MacNeil@novascotia.ca>
Sent: November 5, 2025 1:20 PM
To: Scott Feener; Public Safety Audit Function
Cc: Danny MacPhee
Subject: Re: Request List and Submission Timeline

Good afternoon,

I can confirm we have received the link. In the process of completing downloads now.

Regards,
Chris

Department of Justice

Chris MacNeil, CPA he/him
Managing Auditor
Public Safety & Security Division
1690 Hollis St. Halifax, NS
[redacted]
Chris.MacNeil@novascotia.ca

From: Scott Feener <Scott.Feener@bridgewaterpolice.ca>
Sent: Wednesday, November 5, 2025 1:04 PM
To: Public Safety Audit Function <PSAF@novascotia.ca>
[redacted]
Subject: RE: Request List and Submission Timeline

** EXTERNAL EMAIL / COURRIEL EXTERNE **
Exercise caution when opening attachments or clicking on links / Faites preuve de prudence si vous ouvrez une pièce jointe ou cliquez sur un lien
Good afternoon,

I will be forwarding a link shortly for you to download the requested information.

Please confirmed once it is completed.

Scott

From: Public Safety Audit Function <PSAF@novascotia.ca>
Sent: October 30, 2025 09:47
To: Scott Feener <Scott.Feener@bridgewaterpolice.ca>
[redacted]
MacNeil, Chris A <Chris.MacNeil@novascotia.ca>
Subject: Request List and Submission Timeline

CAUTION: This email originated from an external sender.

Hello Chief Feener,

Further to our initial meeting yesterday, please find attached the request sheet we discussed. As part of our audit procedures, we ask that you provide the requested documents within five (5) business days from receipt of this email. If items are available earlier, please feel free to send them as they become ready rather than waiting until the deadline.

During our meeting, we also discussed file sharing. I am sending this initial request via email as agreed, and you mentioned that you would be providing your documents/information through OneDrive.

If you anticipate any challenges meeting the timeline, kindly inform us as soon as possible so we can assess an extension request.

Thank you for your cooperation.

Best,

Maria Jovellanos, CPA(PH), CFE, CAMS, CIA

Public Safety and Policing Auditor

Public Safety Audit Function
Public Safety and Security Division
Department of Justice
Government of Nova Scotia
1690 Hollis St., Halifax, NS B3J1V7
[redacted]6

Agency Contact List
A single liaison for this audit (name, title, email, phone) and at least one backup per area in scope.
A list of key stakeholders for in-scope processes (process owners, unit heads, system admins, records manager, training lead, policy lead, legal/compliance). Include: name, title, role in the audit, email, phone, and preferred communication method.
Any existing internal directories or distribution lists relevant to the scope.
Date/version of the list and who validated it.
Agency Background
Agency Profile
Full legal name of the police agency (including any operating names) and enabling bylaw/charter excerpt.
Jurisdiction type (municipal/provincial) and any establishing/authorizing statute or bylaw reference.
Current mission, vision, core values document or web page (URL + PDF if available).
Date of establishment and a one-page summary of major milestones or reorganizations (if available, link to agency history page).
Governance and Oversight
Name of governing/oversight body (e.g., Board of Police Commissioners) and any relevant bylaw/terms of reference.
Current reporting structure from Chief to Board (one-page diagram is fine) and description of accountability mechanisms (e.g., frequency/type of reporting, KPIs provided to Board).
Operational Scope
Map or written description of geographic area served, with population estimate(s) and source (e.g., census/municipal stats).
Description of core functions (patrol, investigations, community policing, etc.).
List of specialized units (e.g., ERT, cybercrime, K-9), with brief purpose statements.
Staffing and Resources
Headcount table (current and 1 prior year-end): sworn vs civilian, by division/unit if available.
Budget summaries (current and prior 1 year): operating and capital; primary funding sources (e.g., municipal levy, provincial/federal grants).
Major assets inventories or summaries:
Fleet: count by type (patrol cars, SUVs, specialty), in-service vs spare.
Equipment: high-level categories relevant to operations (e.g., radios, CEWs, BWCs if applicable).
Technology systems: CAD, RMS, evidence, training/HR, analytics—system names and purpose (no credentials).
Strategic Plans and Priorities
Current strategic plan and/or annual operational/business plans.
Documented performance goals/priorities (agency-level scorecards/KPIs if used).
Brief notes or slide deck on recent initiatives or reforms (last 12 months), with status.

External Relationships
List of active MOUs/agreements/partnerships relevant to operations (e.g., dispatch, mutual aid, specialized teams, task forces, shared services) with effective dates.
Primary contacts for each significant partnership.
Public Engagement and Transparency
Policy or description of public complaint/feedback mechanisms (forms, portals, contact points).
Links/files for transparency practices: annual reports, public dashboards, routine statistical bulletins, Access-to-Information reading room if applicable.
Recent Performance and Issues (context only)
Index (titles/dates/links) of recent audits, reviews, evaluations, or public inquiries involving the agency (last 1 year) and any public management responses/action plans (if available).
Brief list (title/date/link) of notable controversies/legal actions/public concerns already in the public domain (no confidential details).
Documentation and Sources (traceability)
Laws, Regulations and Formalized Agreements
Please provide (electronic copies or links):
Updated agency's applicable directives, policies, SOPs for the audit topic, CIR.
A list and copies of formalized agreements related to the topic (e.g., MOUs, service/dispatch agreements, mutual aid, specialized team MOUs, funding agreements, grant terms with performance or reporting obligations).
Any legal opinions/interpretations or regulatory guidance the agency relies on for the topic.
A brief note of recent or pending changes to agreements that could affect the audit scope.
Organizational Charts and Job Descriptions
The current organizational chart for the agency/unit(s) involved in the audit topic (dated copy).
Job descriptions for all positions on that chart that touch the topic, showing: title, reporting relationships, key responsibilities, qualifications/competencies.
A roster mapping positions to current incumbents (including acting assignments or vacancies) so we can validate chart accuracy.
Internal or External Audit Reports
Please provide (for the audit topic):
Copies of prior internal audits, external audits, inspections, assessments, or reviews (e.g., internal QA, external agency reviews, consultant reports). Include date, scope/objectives.
Management responses/action plans, current status of corrective actions, evidence of closure, and any follow-up results or tracking dashboards.
Statistical Information
For the defined audit period (e.g., last 24–36 months unless otherwise specified), please provide:
Source listing and access

A short inventory of data sources used (e.g., CAD, RMS, records/dispatch logs, training/roster systems) and any public dashboards/benchmarks the agency references. Include point-of-contact for each system.
Data extracts (CSV preferred)
Calls for Service / CAD: incident/call ID, received and dispatch and on-scene timestamps, priority, call type/nature, location (address or beat/zone), units assigned, response time fields, disposition/clearance, remarks if available.
RMS / Crime incidents: incident ID, offense/UCR code and description, occurrence and report dates, location (address/beat), status, clearance type/date, linked calls/cases.
Workload/usage metrics relevant to the topic: volume by month, by unit/shift/zone, queue or hold times (if tracked), and any service-level targets used internally.
Documentation and quality
A brief data dictionary for each extract (field names, definitions, codes). Note any known data limitations (missing fields, system changes, coding shifts) and how the data was queried.
Any historical trend reports or internal dashboards you already produce (PDF/PowerPoint acceptable).
Governance Board Information
Agenda (final version) with item numbers and titles.
Approved minutes (final, with approval date).
Meeting recording (video/audio link or file) if available.
Meeting package/supporting documents provided to the board (reports, staff memos, slide decks, external submissions, motions, briefing notes).
URLs/repository paths where agendas, minutes, and recordings are published (e.g., eScribe/municipal site/YouTube/Vimeo).
Any closed/in-camera summaries (if permissible) indicating whether audit topic was discussed, without disclosing confidential content.

Audit Report:

Classification: Choose an item.

Working Paper Subject:

Developed by PSAF

Concise Risk Questions for Governance Discussions

1. **Awareness:** What do you see as the biggest risks related to the standard under audit?

2. **Oversight:** How does the governance body oversee management's efforts to prevent and detect fraud/or related risks?

3. **Incidents:** Are you aware of any actual, suspected, or alleged inappropriate conduct, waste, or abuse related to the standard under audit.

4. **Culture:** How does management promote ethical behavior and integrity across the organization?

5. **Information:** Do you feel you receive sufficient reporting on risks, incidents, and corrective actions?

6. **Performance Angle:** How do you ensure resources are being used adequately and effectively?

Police Modernization – Implementing a Single, Province Owned Records Management System

UPDATE PROVIDED TO CHIEFS OF POLICE ON CURRENT WORK, PROPOSED APPROACH, AND HOW WE'LL PARTNER ON A UNIFIED PROVINCIAL RMS FOR NOVA SCOTIA.

NOVA SCOTIA

Key Messages

- A single, province owned RMS will increase operability, reduce silos, and improve public safety across Nova Scotia.
- It directly advances MCC Recommendation R-62 on shared standards for information collection, retention, and sharing.
- A modern, full featured RMS is required to meet the increased demands on police.
- Cost management approach is still under consideration. However, it is anticipated that police agencies will transition from their current service providers to the new provincial system.
- Success relies on police [illegible] on requirements, innovations, and best practice deployment.

Context: Current RMS Landscape in NS

(What we have Today)

- Multiple RMS platforms in use across agencies → fragmentation and information sharing gaps
- Cross agency investigations and safety checks require manual workarounds
- Legacy systems and different configuration standards create uneven data quality and reporting

Mandate & Drivers

(MCC + Police Modernization)

- MCC Final Report (P.68): Work with DOJ to establish shared standards for collection, retention, and sharing of police information.
- Province's commitment: advancing MCC recommendations and broader policing reform as part of Police Modernization stemming from the Police review
- A unified RMS is a foundational enabler for other interdependent changes (e.g., standards, layered policing, audits/assurance).

Vision & Principles for a Unified NS RMS

- One RMS, owned and operated by the Province, used by all police services in Nova Scotia
- Interoperability first: shared data model, shared standards, and near real time sharing
- Agency level control (permissions/visibility) while enabling province wide awareness
- We aim to manage the transition with minimal impact on municipalities. Agencies will be expected to migrate from current vendor contracts to the new provincial service.
- Security, privacy, and auditability by design

Jurisdictional Insight #1

British Columbia (PRIME BC)

- PRIME BC: province wide RMS/CAD environment spanning 14 independent police agencies and 135 RCMP detachments; >10,000 users. Governance via PRIMECorp Board with senior police + municipal/provincial reps
- PRIME BC is described as the only multi jurisdictional police RMS/CAD covering an entire province in Canada
- Agency policies (e.g., Surrey Police) underscore data quality, training, audit, and access controls within PRIME BC.

Jurisdictional Insight #2

Ontario (OPTIC + NicheRMS)

- OPTIC: voluntary cooperative of ~49 agencies (OPP + municipal) sharing a single NicheRMS installation, enabling multi agency data sharing. PRIME BC is described as the only multi jurisdictional police RMS/CAD covering an entire province in Canada
- Rollout history: Selected Niche in 2000; rolled out to OPP in ~12 months and to 43 municipal agencies within ~18 months.
- New members (e.g., Toronto Community Housing – Community Safety Unit) have joined via membership and integration investments.

Lessons from BC & Ontario

- Shared platform = shared awareness: faster suspect, vehicle, and location linkages; better cross agency investigations
- Governance matters: BC uses a corporate custodian (PRIMECorp); Ontario uses a police cooperative (OPTIC)
- Configuration + access controls allow agencies to retain control where needed while contributing to the shared picture.

Proposed Nova Scotia Model
(What could be Different?)

- Province owned and operated RMS (first of its kind among provinces, per our jurisdictional scan)
- Mandatory adoption (once approved), with DOJ oversight; directed participation, available as an implementation lever. (Legislation, Standard, Directive)
- Procurement led by DOJ with a specialized SME consultant: RFI → RFP → province wide deployment

Privacy, Security & Legal

Though system design

- Comply with FOIPOP Act/Federal Privacy Acts and related regulations; align with OIPC NS guidance. Integrate Federal Privacy (Privacy Act, ATIA) legislations to compliment provincial requirements
- Consider PIIDPA / cross border data controls in design and procurement (cloud residency, subcontractors, logging).
- Access control by role & agency; audit trails; data minimization; retention & disposition standards
- Extensive privacy consultation during design and before RFP issuance, robust Privacy Impact Assessments

Foundational Enablers

What are the primary considerations?

- Infrastructure: Hosting model (on prem/private cloud), high availability, disaster recovery, performance access/agreements
- Access Control: Role based access, need to know, case sensitivity, major case management protections
- Agency Access: Secure connectivity, identity & MFA, mobile access, records search across all NS agencies
- Governance: Policy standards, change control, release management, data quality & stewardship (DOJ led)
- Interoperability: National systems (e.g., CPIC, PIP/justice partners) supported by vendor interfaces

Implementation Roadmap (Draft)

Sequenced pathway:

- Jurisdictional scan (complete) & consultations (in progress)
- Vendor presentations / demos
- Stakeholder interviews (frontline, investigators, analysts, records, supervisors, courts)
- RFI led by SME consultant - refine requirements
- RFP (compliant with privacy, security, residency, interop)
- Staged deployment: pilot (local implementation) → waves, regions → full adoption
- Legacy migration & access (read only archives, lawful retention)
- Optimization (analytics, dashboards, continuous improvements)

Engagement & Change Management

What we're asking from police:

- Identify needs, wants, and innovations for the RFI (incl. mobile workflows, digital evidence links, analytics).
- Contribute best practices for deployment and training
- Validate approaches to legacy data migration and read only access
- Identify interoperability requirements with neighbouring provinces and federal partners (e.g., CPIC).
- Training & support: "train the trainer," role based curricula, on shift micro learning, floor support during go live. (Chage agents/Champions)

Funding & Risks

Funding Approach

- The Province intends to develop an approach that assesses existing costs of current Record Management systems and balances that with future need and implementation of a new RMS
- Municipalities transition from existing RMS vendor contracts to the provincial service, maintaining control of existing data sources.

Key Risks & Mitigations

- Privacy/residency → strict FOIPOP/PIIDPA compliance, audit trails, data residency clauses
- Change fatigue → early/ongoing engagement, realistic phasing, robust training
- Legacy migration complexity → standardized mappings, staged cutovers, long term read only archives.
- Interoperability → explicit interfaces to national systems and justice partners in the RFP.

Immediate Next Steps

Ask of Chiefs/RCMP

- Nominate agency points of contact for requirements & deployment working groups
- Provide initial feature priorities and deployment constraints to inform vendor demos and the RFI
- Confirm participation in vendor presentations

What we heard from police

- Consider interoperability outside the Province.
- Ensure that all Computer Aided Dispatch (CAD) systems are integrated.
- Some agencies volunteered for pilot stages.
- Participants wanted to ensure that there were both technical and oversight working groups.
- Ensure that software is future looking and can integrate with tech (body worn cameras, AI)
- Consider external developments like Next Generation 911 and how that impacts a new RMS.

Thank you
Questions?

25-042

Memo

To: Bridgewater Board of Police Commissioner

From: Scott Feener
Chief of Police

Date: November 25, 2025

Re: CCTV

Multiple discussions have been held with HiTech Communications to explore CCTV camera options for locations where no existing access points are available.

We are considering the installation of cameras at the following intersections:

- Dominion / King
- Dominion / Pleasant
- Pleasant / Phoenix
- Dufferin / King
- LaHave / Aberdeen

The proposed cameras for the Dominion/Pleasant and Pleasant/Phoenix locations would be housed in a self-contained unit, allowing for relocation if they are no longer required at those specific sites.

Attached is a quote outlining the replacement of five cameras under a five-year licensing agreement, which includes cloud storage and cellular connectivity.

The remaining challenge involves securing a power source from Nova Scotia Power (NSP); discussions with their management are ongoing to address this requirement.

HiTech Communications Ltd.

600 Windmill Road
Dartmouth, NS
B3B 1B5
Office: (902) 431-7721 Fax: (902) 431-7721
email: sales@hitechcom.ca web: http://www.hitechcom.ca

Quote

Q000006137

Date November 18, 2025
Customer BRIPOL

Bill To: **Bridgewater Police Service**
45 Exhibition Drive
Bridgewater NS B4V 0A6
(902) 543-2464

Ship To: **Bridgewater Police Service**
45 Exhibition Drive
Bridgewater NS B4V 0A6
(902) 543-2464

PO Number	F.O.B.	Salesperson	Quote Date	Quote Number
	Our dock	Paul MacLean	November 18,2025	Q000006137

Ship Via	Payment Terms	Reference

Ordered by Evan Newton, MCP - IT Specialist (902) 543-2464

Part Number	Description	Ordered	Tax	Unit Price	Extended Price
PLMT-1001	AVIG - POLE MOUNT FOR LARGE PENDT WLMT-1001	5	N	99.99	499.95
H5AMH-AD-PEND1	Outdoor pendant mount adapter. For use with the Avigilon H5A Multisensor	5	N	178.99	894.95
H5AMH-DO-COVR1	Dome bubble and cover, for outdoor surface mount or pendant mount, clear.	5	N	178.99	894.95
WLMT-1001	Wall Mount for large pendant camera	5	N	162.42	812.10
20C-H5A-4MH-30	5MP, 30 Day, Alta, 4 head H5A Multisensor Camera; up to 10 year warranty with	3	N	2,444.39	7,333.17
15C-H5A-3MH-30	5MP, 30 Day, Alta, 3 head H5A Multisensor Camera; up to 10 year warranty with an	2	N	2,052.99	4,105.98
H4AMH-AD-IRIL1	Optional IR illuminator ring, up to 30m (100ft), for use with H4AMH-DO-COVR1.	5	N	338.99	1,694.95
POE60U-1BTE	Gigabit 802.3bt 60 W PoE Injector, Indoor, single port	5	N	154.99	774.95
AWA-CLD-1Y	AVIG Ava Aware License 1 year	12	N	155.99	1,871.88
JBXH161610	Pole mount kit	5	N	650.00	3,250.00
PMK14-16SS	Pole mount kit	5	N	208.00	1,040.00
IPETSRC10A	Strain Relief	5	N	19.99	99.95
MB05-R980-5GD-A	5yr NC Mobile Essential plan, R980, WiFi, no access.	5	N	2,509.49	12,547.45
170716-001	AC Pwr IBR:6/9/2&1700+E100&300+R2100/920 - Rugged -20, 1.5M	5	N	56.59	282.95
TSW100010010	Unmannaged PoE+ switch 5xGb ports, US power supply	5	N	190.99	954.95
LTB4-600/7200-7C-GRY-36	4 x Omni-directional antenna 617-960/1427-7200Mhz, 36" SMA	5	N	361.99	1,809.95
905046465	Shop Labour	16	N	105.00	1,680.00
SHOPSUPPLIES	Misc Shop Supplies	16	N	5.00	80.00
905046478	Site Labour	42	N	105.00	4,410.00
SHOPSUPPLIES	Misc Shop Supplies	42	N	5.00	210.00

HiTech Communications Ltd.

600 Windmill Road
Dartmouth, NS
B3B 1B5
Office: (902) 431-7721 Fax: (902) 431-7721
email: sales@hitechcom.ca web: http://www.hitechcom.ca

Quote

Q000006137

Date November 18, 2025
Customer BRIPOL

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45 Exhibition Drive
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PO Number	F.O.B.	Salesperson	Quote Date	Quote Number
	Our dock	Paul MacLean	November 18,2025	Q000006137

Ship Via	Payment Terms	Reference

Ordered by Evan Newton, MCP - IT Specialist (902) 543-2464

Part Number	Description	Ordered	Tax	Unit Price	Extended Price
955046494	Travel KM	280	N	0.75	210.00
905046481	Travel Labour	2.5	N	105.00	262.50
HOTEL	Hotel and Incidentials	1	N	250.00	250.00
905046465	Trainuing and Integration	12	N	105.00	1,260.00
SHOPSUPPLIES	Misc Shop Supplies	12	N	5.00	60.00

HiTech Communications Ltd.

600 Windmill Road
Dartmouth, NS
B3B 1B5
Office: (902) 431-7721 Fax: (902) 431-7721
email: sales@hitechcom.ca web: http://www.hitechcom.ca

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Ship Via	Payment Terms	Reference

Ordered by Evan Newton, MCP - IT Specialist (902) 543-2464

Part Number	Description	Ordered	Tax	Unit Price	Extended Price
	NOTE: Pricing Requested by: Evan Newton, MCP - IT Specialist ***AVIGILON CLOUD CAMERA SYSTEM*** Supply / Installation / Testing / Training Customer to Supply: * 110 Volt Outlet at these - 5 - Locations: - Pleasant St / Phonenix St - Pleasant St / Dominion St - Lahave / Aberdenn - King St / Dominion * Heavy Lift Unit * Traffic Control - Customer to Activate the 5 - Craddle Point Devices(Modems) Activated through Customer's - BELL Canada Account - Customer's Responsibility HiTech Communications to Supply: - 1 - Technician Onsite - System Build and Design - HiTech Personnel are Heavy Lift Certified - Harness Equipment Delivery: 3-4 Weeks upon receipt of order LEASE PROGRAM: 36 Month Lease / Payments per Month $1,692.91, plus applicable taxes 60 Month Lease / Payments per Month $1,318.88, plus applicable taxes Lease Based on $10.00 Buyout at End of Term				

	Net Amount	47,290.63
140047416RT0001	NS HST	6,620.69
	Total Due	53,911.32