

MINUTES
BRIDGEWATER BOARD OF POLICE COMMISSIONERS
January 3, 2019

Minutes of the Regular Meeting of the Bridgewater Board of Police Commissioners held on Thursday January 3rd, 2019, in the Community Room of the Police Service Building, 45 Exhibition Drive, Bridgewater, Nova Scotia commencing at 5:30 p.m. with Board Chair David Walker presiding. Those in attendance: Commissioners: David Mitchell, Wayne Thorburne, Jennifer McDonald, Fay Patey, Virginia Oickle and Darren Lipsett.

Also present: Chief Scott Feener, Deputy Chief Danny MacPhee, CAO Tammy Wilson and Commission Recording Secretary, Patty Sleep

ORDER

Elections

Board Chair

Meeting turned over to CAO, Tammy Wilson.

Call out for nominations: 1st Commissioner Oickle nominated David Walker.
Call out for nominations 2nd and 3rd time with no further nominations.

David Walker accepted the nomination and role of Board Chair.

Meeting turned over to Board Chair, David Walker

Vice Chair:

Call out for nominations 1st: Commissioner Mitchell nominated Wayne Thorburne.
Call out for nominations 2nd and 3rd time, with no further nominations.

Wayne Thorburne accepted the position of Vice Chair.

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ADDITIONS/DELETIONS TO AGENDA

19-001 Moved by Commissioner Lipsett and seconded by Commissioner Mitchell to approve the Agenda as presented. MOTION CARRIED.

TRAINING OPPORTUNITY

BPS Survey Update

Chief Feener and Communications Coordinator, Patrick Hirtle have completed the 2019 BPS Business Survey. It is comprised of 35 general-type questions and should be ready to be rolled out by the end of January to Twitter, Facebook and website. (Chief Feener will share link via email).

The purpose of the survey is to help with general misconceptions of our service as well as try to discover what the public perception of the service is.

Q. The last survey was completed in 2016, what was the vibe? A. It was very positive with over 200 responses.

Strategic Plan/By-Laws

What are the wishes of the Board in terms of developing a Strategic Plan and revamping Town By-Laws?

Q. Is the existing strategic plan a document which can be executed and monitored? Is it useable?

A. The Chief will email the last three Strategic Plans to all members for review.

It was suggested, a sub-committee be formed, once member receive these documents.

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MINUTES

19-002 Moved by Commissioner Lipsett and seconded by Commissioner Oickle the Minutes of the November 2018 regular meeting be approved as circulated.
 MOTION CARRIED.

CORRESPONDENCE – INFORMATION

CAPG Update

Board Chair David Walker encourages everyone to participate in the CAPG survey, which was recently circulated.

CAPG is sponsoring a *Governance Summit*, being held in Truro on the 16th of February. David Walker has been registered, anyone else interested please let David know.

There has been a call out to host 2021 and 2022 CAPG National Conference; it appears, Halifax is a good possibility.

NSAPG Update

The NSCPA & NSAPG Conference held this past year was a huge success. This joint conference provides an opportunity for learning and networking but is also their annual fundraiser. This year, each group received \$4571.00 and a \$1000.00 donation was made to the Special Olympics on behalf of these groups.

One critique: should be more governance focused, not just police.

The 2019 conference will be hosted by the Town of Kentville and held at the Old Orchard Inn on September 18th through to the 20th, 2019.

The NSAPG continues to struggle with communication and quorum issues.

Lobby days slotted for March/April of this year.

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Police Reported Crime 2017

doc #19-001

Statistics provided by the Chief for 2016-17 for information purposes.

Named Org Chart

doc# 19-003

For information purposes, a revised Organizational Chart for BPS has been circulated to Board members. The chart includes the name of the individual currently in the noted position.

David Walker encourages the Board to familiarize themselves with members and get to know their names.

UNFINISHED/Old BUSINESS

CAPG 2019 Scheduled Webinars

Chief Feener and Board Chair Walker participated in the three webinars over the last few months. Typically, these webinars take place on Wednesday afternoons. Once viewed, individuals are encouraged to access through archives and view at their leisure.

Board Chair is interested in feedback as to what members would like to do with the webinars moving forward? Should they make up first part of each board meeting? This topic to be further discussed at February meeting, along with Board Assessments, as training opportunity.

It is possible CAPG may cover the cost of these webinars in future.

NEW BUSINESS

BPS November Monthly Report

doc # 19-002

November monthly report circulated to board members; no discussion.

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BPS December Monthly Report

doc # 19-004

December month end report circulated to board members.

The annual firearms training will be completed in January. Training was delayed due to members on light duties as well as poor weather.

Board Chair Walker will generate two letters; the first is to congratulate Det/Cst Derek Childs on his Provincial secondment to DRE. The second to the Local Union president expressing appreciation on the great relations between Union, Management and the Board.

There was discussion on the revenue portion of the monthly report, and decided the report will be changed slightly; deleting the previous year and adding a new column with the actual budgeted figure. These changes will appear on the January report as well as all future reports.

Ride-a-long update

Board Chair David Walker encourages Board members to participate in the ride-a-long invitation with BPS members when possible.

This opportunity creates awareness and understanding of the position as well as builds relationships.

Rides are available with most shifts, short term or several hours. Please call ahead to discuss availability and to make arrangements with the Deputy Chief.

Community room re-naming.

At a Police Commission Meeting in the fall of 2018, it was decided, the BPS Community Room was to be named after the late Chief David B. McGinnis.

Tentative date for the launch is Saturday February 23rd , 2019.

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NEXT MEETING

The next meeting will be held on Thursday, February 7th, 2019 at the BPS Community Room.

SUNDRY

Chief and Deputy met with DOJ and DRE seconded positions today. Chief will send out info via email. DoJ will present to NSCPA at the spring meeting to provide update.

ADJOURNMENT

19-004

Moved by Commissioner Thorburne seconded by Commissioner Mitchell to adjourn the January 3rd, 2019 Regular meeting of the Bridgewater Board of Police Commissioners. MOTION CARRIED.

Patty Sleep
Recording Secretary

David Walker
Board Chair