

MINUTES
BRIDGEWATER BOARD OF POLICE COMMISSIONERS
March 7th , 2024

Minutes of the Regular Meeting of the Bridgewater Board of Police Commissioners held on Thursday, March 7th, 2024 at the Bridgewater Police Service, 45 Exhibition Drive, Bridgewater, NS, commencing at 5:30PM with Board Chair Darren Lipsett presiding.

Those in attendance: Commissioners, Andrew Tanner, Cheryl Fougere and Diane Spencer.

Also present: Chief Feener, Deputy Chief Danny MacPhee, CAO Tammy Crowder and Commission Recording Secretary, Patty Sleep.

Regrets: Fay Patey, Mike Conklin

Guests: Cst Ryan Kennedy and Deputy CAO Mark Flint.

ORDER

Call to order at 5:30PM

Chief Feener introduced the newest BPS member, Cst Ryan Kennedy. Ryan started with BPS in October of 2023. He is currently in a term position, but he is hoping he can stay long term.

ADDITIONS/DELETIONS

DECLARATION OF Conflict of Interest

AGENDA

24-008 Moved by Commissioner Tanner and seconded by Commissioner Spencer, the March 2024 Agenda be accepted. MOTION CARRIED.

TRAINING

Technology

Chief Feener demonstrated three types of technology regularly used at BPS.

Scheduler Anywhere

Schedule Anywhere is the electronic schedule system used for all BPS staff for hours worked as well as time off.

Staff are added to the Scheduler and placed in categories, depending on position.

Time off requests are submitted through the Scheduler to management for approval. It can be seen if there is a shift shortage on any given day and if extra staff are required to fill in.

Eyezon Alarm systems

This software system is used primarily for victims of high-risk domestic violence/abuse and the potential of re-occurrence. This panic-type alarm will send notification to the call center and then onto BPS for response.

This on-line system provides a map with locations of the active alarms currently in place as well as an on -person device which provides the location of the victim - similar to GPS tracking.

In- Car Camera Program

The in-car video camera system provides three views: the back seat, out the front window and out the back window and includes audio. The recordings stream back to BPS office and stored for 45 days and can be burned off and saved as needed.

This device is an excellent tool which eliminates accusations and provide court evidence.

MINUTES

24-009

Moved by Commissioner Tanner and seconded by Commissioner Fougere to approve the Minutes of the February 1st , 2024 regular meeting as circulated.
MOTION CARRIED.

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CORRESPONDENCE & INFORMATION

Letter to Minister of Health

doc #24-014

As per the below Motion made at the February meeting, a letter was drafted and circulated Board members.

24-006 Moved by Commissioner Tanner and seconded by Commissioner Patey, the board to send a letter of correspondence to NS Health, advising, effective April 1, 2024, invoices will be submitted for cost recovery on staff hours after 2 hours in the emergency department. This letter to be countersigned by Mayor Mitchell and Chief Feener. MOTION CARRIED.

Effective April 1st, 2024, invoices will be prepared and submitted to Department Health. Any follow up correspondence will be circulated to the Board.

UNFINISHED/OLD Business

2024-25 Operational Budget

doc #24-012

At the request of the Board at the February meeting, Draft 2 of the BPS 2024-25 Operational Budget was prepared to show comparisons to Draft 1.

The difference of \$110,000.00 was noted in Draft 2, which includes the elimination of an additional member as well as a few other minor reductions.

After a lengthy discussion, the Board settled on Draft 2.

24-010 Moved by Commissioner Spencer and seconded by Commissioner Fougere to approve Draft 2 of the BPS Operational Budget and submit to Town Council for consideration and approval. Motion Carried.

NEW BUSINESS

Chart Comparison – Private Duty

doc # 24-013

In the February meeting, the topic of private duty fees was discussed. The Board asked the chief to provide information as to what other agencies were charging.

The attached chart was provided for comparison and the Board made and carried the motion below.

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24-011 Moved by Commissioner Tanner and seconded by Commissioner Spencer to make the following changes to private duty costs: follow the APA contract for overtime, include mileage and the 15% administration fee. MOTION CARRIED.

February Monthly Report

doc # 24-015

No discussion

BPS Monthly Contact Jan/Feb

doc # 24-016

Discussions at the February meeting regarding the number of visitors attached to the number police occurrences generated per month.

As Chief Feener reviews files and submits scoring for stats, an excel tally is kept on where subjects reside.

As can be seen on the attached chart, a large portion of the occurrences are attached to those who reside out of Town. This number will increase as summer approaches and additional people visit the Town.

NEXT MEETING

The next meeting is scheduled for Thursday, April 4th, 2024.

ADJOURNMENT

24-012 Motion to adjourn regular meeting by Commissioner Fougere. Meeting adjourned.

Patty Sleep
Recording Secretary

Darren Lipsett
Board Chair