

MINUTES
BRIDGEWATER BOARD OF POLICE COMMISSIONERS
November 7th , 2024

Minutes of the Regular Meeting of the Bridgewater Board of Police Commissioners held on November 7th, 2024 at the Bridgewater Police Service, 45 Exhibition Drive, Bridgewater, NS, commencing at 5:30 PM with Board Chair Darren Lipsett presiding.

Those in attendance: Commissioners Palma Champoux, Fay Patey, Cheryl Fougere, Mike Conklin and David Mitchell.

Also present: Chief Scott Feener, Deputy Chief Danny MacPhee, Deputy CAO Mark Flint and Recording Secretary, Patty Sleep.

Regrets: Diane Spencer

ORDER

Call to order at 5:31PM

ADDITIONS/DELETIONS

DECLARATION OF Conflict of Interest

TRAINING

Drone Demonstration

Brief overview of the Drone, purchased by BPS and BFD, was discussed.

Full drone demonstration to be held at a later date.

MINUTES

24-026 Moved by Commissioner Fougere and seconded by Commissioner Conklin to approve the Minutes of the October 3rd, 2024 regular meeting approved with noted changes. MOTION CARRIED.

CORRESPONDENCE & INFORMATION

Letter - Town of Lunenburg By-Law Enforcement *doc # 24-041*

Letter received from the Town of Lunenburg, effective immediately, they no longer require BPS to provide By-Law Services.

Letter - DOJ - Advisory Services/Public Safety Audit Function *doc # 24-042*

Letter received from Department of Justice, Public Safety & Security Division advising that staff from the Public Safety Audit Function will be travelling to the Province to meet.

The PSAF's will discuss their roles and responsibilities, as well offer advisory services to police agencies and police boards.

The actual Audit will not take place until September 2025.

UNFINISHED/OLD Business

Additional Officer Program

Due to the call of provincial election, there has been no change to the AOP funding or useage.

Crossing Guards

Chief Feener advised, BPS has successfully hired a crossing guard who started in October.

Commission had brief discussion on TIR data. Chief offered to compile, if interested.

Orientation Draft

doc # 24-037

Commissioner Fay Patey prepared an Orientation Booklet which was circulated to the commission for input.

Commission members agreed, the wording and structure was fine and a few suggestions noted below

- Updated every year
- Only Summary Budget documents included
- Add location, time and date of meetings
- Enhance on roles and responsibilities/functions of the Board
- Code of Conduct
- Mandate of the Board
- Links to Minutes, Agendas and Docs on website
- Link to the Police Act

Commissioner Patey will revised with noted changes and bring to the next meeting for a vote.

NEW BUSINESS

BPS Range

BPS secured funding, up to \$25,000.00 for the range. An inspection was completed by the firearms officer, as part of the process, to determine and advise what changes would be needed.

The Town of Bridgewater, Public Works Department will complete these upgrades, which should take approximately 1-2 weeks, in the next few months.

PC Meeting Location

Vice Chair Cheryl Fougere raised the topic of the current Police Commission meeting location, seeking feedback from board members in terms of public perspective, space, layout, etc.

Members agreed, perhaps the current space is not public friendly and other locations should be explored.

Items to consider while seeking other venues:

- Privacy for In-Camera meeting, which directly follows regular meeting
- Meeting layout
- Accessibility
- Complete separation from BPS and Town Hall

October Month End

doc # 24-0??

October Monthly Report circulated to Board members. No questions or discussion.

NEXT MEETING

The next meeting is scheduled for December 5th, 2024.

Regular meeting concluded.

24-027 Moved by Commissioner Mitchell and seconded by Commissioner Fougere to leave regular meeting and go In-Camera. Motion carried.

ADJOURNMENT

24-028 Moved by Commissioner Patey and seconded by Commissioner Fougere to adjourn meeting. Motion carried

Patty Sleep
Recording Secretary

Darren Lipsett
Board Chair