

MINUTES
BRIDGEWATER BOARD OF POLICE COMMISSIONERS
January 2nd, 2025

Minutes of the Regular Meeting of the Bridgewater Board of Police Commissioners held on January 2nd, 2025 the Bridgewater Police Service, 45 Exhibition Drive, Bridgewater, NS commencing at 5:30 pm with Board Chair Darren Lipsett presiding.

In attendance: Commissioners Palma Champoux, Diane Spencer, Cheryl Fougere, Mike Conklin, Fay Patey and David Mitchell.

Also present: Chief Scott Feener, Deputy Chief Danny MacPhee, CAO Tammy Crowder and Recording Secretary Patty Sleep.

Regrets:

ORDER

As the position of Board Chair is vacant, CAO, Tammy Crowder called the meeting to order at 5:30PM and proceeded to call for nominations.

ELECTIONS

Call for nominations for Board Chair, once
Commissioner Patey nominated Darren Lipsett
Second call for nominations, with not further nominations.
Darrren Lipsett accepted. The Commission has acclamation for the position of Chair.

Board Chair Lipsett called for nominations for Vice Chair.
Commissioner Mitchell nominated Commissioner Fougere, Cheryl accepted.
Commission has acclamation for Vice Chair

ADDITIONS/DELETIONS

New Business - Consent Agenda - Commissioner Patey
New Business - Winter Parking- Commissioner Conklin

DECLARATION OF CONFLICT OF INTEREST

AGENDA

25-001 Moved by Commissioner Patey and second by Commissioner Champoux to approve the January Agenda. Motion Carried.

TRAINING

Police Commission Orientation Booklet

The final draft of the Police Commission Orientation Booklet was circulated by fay to board members.

Commissioner Patey informed the Board, it is a legislative requirement for police boards to provide orientation information.

A brief discussion of roles and responsibilities, which fall under the By Laws, Code of Conduct and administration vs operations, Commissioner Patey recommended: members to provide updates and advise if more is required and vote on final document at the May meeting.

Commissioner Patey also circulated a document entitled 'Smile you're In Camera' which she received at a Board training session. The document provides guidelines which affirm, the Bridgewater Board is on target.

Members agreed, the booklet was very well done and is an easy read. Commissioner Patey was thanked for her efforts.

- 25-002** Moved by Commissioner Patey and seconded by Commissioner Spencer to accept the orientation guide and to approve as a living document and reviewed annually. Motion carried.

MINUTES

- 25-003** Moved by Commissioner Conklin and seconded by Commissioner Mitchell to approve the Minutes of the December 5th , 2024 regular meeting. MOTION CARRIED.

CORRESPONDENCE & INFORMATION

OLD/UNFINISHED BUSINESS

Motorolla Body Cam update-PEI visit

Chief Feener and Deputy Chief MacPhee traveled to Charlottetown, PEI in December to be part of new technology Motorola were rolling out. The visit was also to include viewing of the existing products Charlottetown PS have in place.

Both Chief and Deputy were very impressed with both the existing technology and equipment, as well as the new. CCTV cameras, plate readers and body cams were discussed in great depth.

Many advantages to the Town and Police Service, if this technology were to be purchased. Cost recovery options for CCTV cameras were discussed as possibilities, including local business buy-in as well as piggy back on PEI's systems.

After a short Q&A, members of the Board expressed interest in a two-week trial of this equipment as well as a presentation by Motorola to receive first hand info on the products. The chief will arrange.

Policing Standards Memo

doc # 25-001

At the December meeting, the Board directed Chief Feener to provide an update on the status of the 36 provincial policing standards currently in place at BPS as these standards are expected to be audited in the future.

An internal review was conducted. Chief Feener explained, of the 36 standards listed, BPS currently has 30 in place; either a policy, procedure or MOU.

Of the six standards remaining, 3 have been provided by the Province. The remaining three, do not apply to BPS at this point, so are not necessary. It was suggested, perhaps a policy stating same, should be considered.

The three DOJ Audit team members are scheduled to attend the February Police Board meeting. The purpose of the visit, is to provide details on the audit procedure and provide clarification as to what is needed. It will also give the board an opportunity for a Q&A session.

Commission Training Update - Board Chair

Board Chair, Darren Lipsett advised, DOJ is scheduled to attend the March 6th Commission meeting. They are to provide on the board's roles and responsibilities.

NEW BUSINESS

December monthly report

doc # 25-002

December month end circulated to Board members, with a few notes:

- SSRO December report, not included as Cst Creamer was on general patrol to assist in back filling shifts, followed by vacation for two weeks, therefore, no services to report.
- Provincial Act fines continue to trickle in slowly, with the only recourse of action on payments is through MV Branch at the time of license renewals.
- PSD Davis is unofficially retired, with the new dog, Keiji, now in service.

Consent Agenda

Commissioner Patey raised the topic of a 'consent agenda' for the Board's consideration.

The idea of this agenda targets efficiency and effectiveness which subsequently could save time. This format also keeps members accountable, ensuring documents are read prior to the meeting.

After a short discuss, members agreed, to continue with the existing process and not adopt the consent agenda at this time. If the meetings grow in length, this idea could be re-visited.

Bridgewater Board of Police Commissioners

Regular Meeting

January 2nd , 2025

Winter Parking

Commissioner Conklin has received complaints from residents as well as tow truck drivers who are upset at vehicles parked roadside during winter storms.

Chief Feener spoke to this and advised, many tickets were issued during the last storm by BPS. Under the MV Act, these tickets can only be issued when Public Works are actually clearing the roads and not prior.

Perhaps more public announcements would help, to remind individuals of parking ban. Currently, the only method being use is through social media.

NEXT MEETING

The next meeting is scheduled for February 6th , 2025.

ADJOURNMENT

25-004 Moved by Commissioner Patey to adjourn the meeting. Motion Carried

Patty Sleep
Recording Secretary

Darren Lipsett
Board Chair